# 14th ANNUAL REPORT

1 JULY 2019 - 30 JUNE 2020

BELLARINE COMMUNITY SUPPORT REGISTER INC

www.bellarineregister.org.au



BELLARINE COMMUNITY SUPPORT REGISTER INC. Feel safe Feel secure Have peace of mind.

# 2019 - 2020 ANNUAL REPORT

# CONTENTS

Committee of Management Report	2
Committee of Management 2019 - 2020	7
Volunteer Office Co-ordinator's Report	8
Treasurer's Report & Reviewed Financial Statements	11
Minutes of Annual General Meeting 18th October 2019	13

## BELLARINE COMMUNITY SUPPORT REGISTER INC.

ABN 45 848 490 650 | INCORPORATION A0049036P

# Committee of Management Report

I am pleased to present the 14th Annual Report of the Bellarine Community Support Register (BCSR) Inc. on behalf of the Committee of Management.

The organisation is proud to support the safety and independence of older and vulnerable residents of the Bellarine Peninsula by holding contact and information, provided by Registrants, in a secure data base located at the Bellarine Police Station in Ocean Grove which is accessed only by police in a personal emergency.

The organisation was established in 2006 by Ann Nichol OAM, the organisation's first Chairperson, supported by the Portarlington Community Association and a small team of passionate Volunteers.

The BCSR is a totally voluntary organisation, incorporated and registered with the Australian Charities and Not for Profits Commission (ACNC). We are incredibly fortunate to have a caring and compassionate group of Volunteers who provide support to our Registrants and also form our Committee of Management.

We are grateful to those Volunteers who have been able to continue to offer support to our Registrants during the last few months of this financial year, under COVID-19 restrictions. Part of the service we provide are care calls. For those Registrant's who have opted for this service, our Volunteers will phone them, on the frequency of the Registrants choosing, just to check-in, have a chat and make sure all is well.

While at present our Volunteers are unable to attend at our office at the Bellarine Police Station, they are making these calls from their homes.

#### Strategic Plan 2018-2021

The development of a three year Strategic Plan has continued to provide significant focus for the organisation's activities over the last 12 months and for planning for its future.

The key pillars of the plan are;

- 1. Supporting Our Community
- 2. Enhancing Our Operations
- 3. Strengthening Our Partnerships

The plan was reviewed in February 2020 with support from Marilyn Miller who facilitated a workshop for the organisation, supported by Leonie Saundry.

We are grateful to Marilyn and Leonie for their support of this process.

#### COMMITTEE OF MANAGEMENT REPORT

## **Supporting Our Community**

### Registrants

As at 30 June 2020, 1,420 Registrants were included on our confidential data base.

The organisation's objective is to enhance the satisfaction of existing Registrants through effective engagement and support.

The development of quarterly newsletters continues to enhance this goal along with the care calls. Thanks to Rhonda Rotherham for ensuring our newsletters are a great read and include current and relevant topics.

We had also hoped to implement Registrant gatherings across the Bellarine but COVID-19 squashed these plans but they are firmly on the agenda when we can.

We also strive to increase our Registrant numbers as we know there are many people living in our region who would benefit from the services we provide. We just need to reach them. Jenny Gibbs has done some great work to grow our contact list of possible referral agencies and organisations, engaging with them, offering presentations, brochures, posters and registrations forms.

We have Committee Members who are keen to offer presentations to groups to raise awareness of the benefits of our work.

#### Volunteers

I have already referred to the work many of our Volunteers are undertaking during COVID-19, staying connected to our Registrants. We have many other tasks that our Volunteers undertake including responsibility for our Facebook page and website www.bellarineregister.org.au, brochure distribution. data base

management, office tasks, IT support, promotional activities and engagement with Victoria Police Members. The Committee is continually focused on improving the level of Volunteer satisfaction and engagement.

Direct support of our Volunteers is provided by our Volunteer Office Co-ordinator, Denise Hibbins. Denise spends valued time organising rosters and ensuring the Volunteer's needs are met and their queries and any concerns regarding Registrants are managed in a timely and efficient manner. The Committee is grateful for the contribution Denise makes to the smooth running of the operations. Her effective engagement with Victoria Police Members and Senior Sergeant Adrian Bickley also adds considerable value to the outcomes we achieve.

We have a vacancy for a Volunteer who would like to job-share this role with Denise so I'm keen to chat with anyone who would like more information. We are also keen to hear from Volunteers with IT experience.

### Sponsors & Donors

Bellarine Memories, part of Kings Funerals, has continued their generous financial support of our Register. It has been great to connect with Chelsey Quartermain, the new Marketing Officer, to discuss ways that we can connect to enhance the work of both our organisations. The commitment to the BCSR for so many years is greatly appreciated.

## bellarine memories<sup>®</sup>

together with Kings Funerals

Our strategic plan also includes enhanced engagement with local government to support the profile of our organisation and improved connections with existing donors, sponsors and stakeholders.

We are also grateful for the generosity of our Registrants who contribute to our organisation throughout the year. These donations mean a lot and are reflective of the work of our Volunteers and its appreciation by the community. Many anonymous donors have also made donations direct to our bank account. This financial support enables us to cover our administration costs such as insurance, postage, promotional activity, printing and IT support.

#### COMMITTEE OF MANAGEMENT REPORT

#### **Committee Members**

The final group that sits under the Supporting Our Community pillar is our small but effective Committee.

I would like to thank and acknowledge all Members of the Committee who work very hard to meet our objectives. I am sincerely grateful for their support.

Our Secretary Ros Williamson has worked tirelessly to build relationships with other Registers across the state and stakeholders within local government.

There are exciting opportunities to develop a stronger network of those organisations supporting vulnerable people and Ros has made significant inroads with this endeavour.

At the same time Ros has provided excellent Secretarial support which is valued highly by me and all the Committee.

Ros will resign from the Committee at the AGM to focus on her family needs. We sincerely thank her for her drive and commitment. We are fortunate to have an effective and efficient Treasurer in Bob Jordan.

His reporting is always concise and his focus on the financial sustainability or our organisation has ensured a good position moving forward. He has developed a strong shared focus by the Committee of our financial plan and governance requirements.

General Committee Members include Rhonda Rotherham, Jenny Gibbs, Jeremy Gaylard and Denise Hibbins. We also welcomed Leonie Saundry who filled a casual vacancy in April and has already made a valuable contribution. There are many critical tasks that these Committee Members have fulfilled such as our newsletter development, our promotional activity, representation at the BSafe Committee and generally supporting the purpose of our organisation.

We have Committee vacancies that we are keen to fill to support the implementation of our strategy.

We are seeking individuals who have a passion for supporting vulnerable people so please get in touch if you would like to work with a great group of enthusiastic Volunteers.



Gail Rodgers, Chairperson and Ann Nichol, Founder

#### COMMITTEE OF MANAGEMENT REPORT

#### **Enhancing Our Operations**

There are six objectives that sit under this pillar in the strategic plan, a number of which I have already made reference to through the work of our Volunteers and Committee.

#### **Financial Plan**

This is a challenging area for any small voluntary community organisation however the BCSR's Financial Plan includes an annual budget that is monitored and reported on monthly.

#### Fundraising & Grant Opportunities

The organisation is always seeking alternate funding streams to support its sustainability and growth.

#### Quality & Compliance

The organisation has a strong focus on our governance requirements and has developed a framework aligned to the ACNC requirements.

We work within the National Standards for Involving Volunteers and complete a checklist monthly to ensure that Committee Members understand their responsibilities and that all tasks and reporting are up to date.

#### Marketing & Public Relations

Creating awareness of our organisation and the benefits that involvement can bring for community Members is a difficult task.

We have had some success gaining media support with stories that we have been able to share from our Registrants and their appreciation of our service.

We have also been pleased to connect with Bellarine Community Health and value the support they have provided to help build awareness of our organisation among their clients.

#### Succession Plan

No organisation can be effective without a strong team with a shared focus.

Our strategic plan includes the need to ensure our human resources are adequate, supported and in place for growth.

#### IT & Data Base

In previous reports we have written about our quest to enhance our existing data base that was effectively developed by our Volunteer Markus Stadler some 12 years ago.

Markus continues to support and maintain the data base which serves us well. I would also like to acknowledge Phil Hassell who also provides invaluable IT support to our organisation.

We have reviewed numerous options that would expand our capacity to support our Registrants and police Members but have struggled to find a product that delivers added benefits, ensures security and privacy and fits within our financial capacity.

We are currently considering two options and hope to make some headway on this objective by the end of 2020. Security of information, ease of use and cost effectiveness remains top of mind for the Committee.

We value Volunteering and the difference that passionate people can make to a community.

#### **Strengthening Partnerships**

The third pillar focuses on our relationships and partnerships with key organisations within the community.

We value strong connections with our partners to ensure our outcomes are optimised.

#### Victoria Police

The BCSR office has been located at the Bellarine Police Station Ocean Grove since inception in 2006.

This partnership over the years has delivered some very positive outcomes for our Registrants. Access by Victoria Police Members to our confidential data base in times of need can and has made a difference to our Registrants and their families.

On many occasions, the data base is used by police for welfare checks when a call has been received from a concerned family Member or friend.

Police Members have been able to access vital information quickly and been able to act accordingly.

I would like to sincerely thank Victoria Police, Senior Sergeant Adrian Bickley and police Members on the Bellarine for their support and the value that is placed by them on the work we do to support the community; a wonderful partnership.

#### **Referral Organisations**

The ongoing engagement with referral organisations is critical to raise the profile of BCSR.

This task takes considerable time and effort but our objective is to strengthen the number and quality of contact with these entities on the Bellarine.

We will also focus on events and special weeks such as Seniors Week when awareness of our organisation can be raised.

In October 2019 we participated in the Community Safety Day in Geelong organised by Victoria Police and the Aged Care Expo held in Drysdale organised by the Bellarine Aged Care Association.

Both events were very successful and provided valuable opportunities to connect with the community.

#### Other partnerships identified in our plan include *community organisations* and *all levels of government*.

We have experienced some success in these engagements with a plan to extend our work in this area over the next 12 months. In conclusion, I again wish to acknowledge and thank the commitment of our Volunteers and our Volunteer Office Co-ordinator Denise Hibbins on their work to continue support and engagement with our Registrants during COVID-19.

## It is times like these when organisations like ours come to the fore and demonstrate the power and importance of human connection.

I sincerely thank my fellow Committee Members and all our Volunteers for all their hard work and support of our plan to ensure vulnerable people of the Bellarine feel safe, feel secure and have peace of mind.

**Gail R Rodgers** *Chairperson* September 2020

## Committee of Management 2019-2020

Position	Name
Chairman	Gail Rodgers
Treasurer	Bob Jordan
Secretary	Ros Williamson
Office Co-ordinator	Denise Hibbins
General Member	Rhonda Rotherham
General Member	Jeremy Gaylard
General Member	Jenny Gibbs
General Member	Leonie Saundry – filled casual vacancy in April 2020



BCSR Committee Meeting

# Volunteer Office Co-ordinator's Report

#### What a year 2020 has been.

I have been extremely blessed to work with some wonderful Volunteers throughout my time as Volunteer Office Co-ordinator.

I want to thank each and every office Volunteer for their commitment to Bellarine Community Support Register.

There are those who take on additional responsibilities such as the Facebook page management, Web based issues and our IT Gurus who make life a lot easier for all of us.

I cannot forget those who organise our essential supplies for ongoing operations such as stationery, morning tea and the like.

To those who take on additional shifts with ease, thank you. I've no doubt forgotten something and for that I express my sincerest apologies.

## Know that you are all wonderful in the work that you do and that you are valued.

There have been a number of Volunteers quietly providing ongoing support during COVID-19 and I hope you are rested and ready to recommence operations, hopefully, in the not too distant future. For those who have been making ongoing calls to our Registrants, I have very positive feedback that these calls are very much appreciated by the Registrants.

I would like to acknowledge the Bellarine Police at Ocean Grove, particularly Senior Sergeant Adrian Bickley and support officer Raelene Thomson who have provided incredible support whilst we were in the office but also as we are working remotely.

General staff at the station are receptive and responsive to requests for welfare checks and any queries I have. Their responses are very prompt. Regardless of COVID-19 we have continued to attract Registrants which has kept our numbers steady.

Sadly, we have lost some Registrants and to their families and friends we extend our condolences.

Throughout COVID-19 I have been reminded often as to why I prefer not to do data work.

I look forward to a time when I can hand this back to those better accomplished than myself and with the greatest of respect to the work you do.

I hope that we can take you forward on our journey to embrace a new data base.



Peace of mind for this BCSR Mother and Daughter

#### VOLUNTEER OFFICE CO-ORDINATOR'S REPORT

## I acknowledge that change is challenging but it will be a journey for all of us.

If additional support is required, we need to know so we can assist as best we can.

Working remotely has certainly demonstrated the need for a data base that can be accessed and operated remotely.

With regard to the Committee I urge you to continue moving forward.

The time for decision making is here and I look forward to the proactive and positive outcomes. The organisation needs to embrace the future. We need to continue the work commenced by a team led by Ros of some Committee Members including Bob, Rhonda, and myself in contacting other Registers which has resulted in a wonderful network being established.

Jenny has committed a significant amount of energy into reviewing documentation to ensure it is current along with networking with other organisations in an effort to build on our number of Registrants.

I thoroughly enjoyed the workshop for Volunteers run by Jem Fuller earlier in the year. It was well attended by office Volunteers and two Committee Members. Of significance, we were able to look to the future with a common goal of ongoing service provision and growth of the organisation. We also documented our Values which have been written into our Handbook.

#### Denise Hibbins

Volunteer Office Co-ordinator September 2020



BCSR Volunteers: Trish and Irene

#### VOLUNTEER OFFICE CO-ORDINATOR'S REPORT

#### **Meet Margaret**

Margaret has been receiving Bellarine Community Support Register Care Calls for several years and looks forward to her chat with a Volunteer every Monday morning. Trish called her this week and they both had a lovely chat.

With her family living in lockdown in Melbourne, Margaret has not seen them since January 29 this year. Such a long time!

As Margaret doesn't drive, she is limited to walking in the local area. Her family forbid her to travel on the bus, simply wanting her to remain safe and healthy.

But Margaret remains connected to her community, keeping in contact with her neighbours, local businesses and our Volunteers at the Register through the Care Calls.

For many, just like Margaret, extended family are in lockdown in Melbourne and unable to come to the Bellarine to visit parents and elderly relatives.



Bellarine Community Support Register, a not-for-profit organization, is here to help you through this COVID-19 restriction period.

Register Volunteers are continuing to offer Care Call service to residents on the Bellarine during this period, calling from their homes and continuing vital contact with our Registrants.

For many senior residents, it can often be many days without them speaking to someone. This can lead to feelings of isolation and loneliness. This is where the Register's service is vitally important to offer a friendly voice and connection with the community. Registered member of BCSR, Margaret

If you or any Bellarine Peninsula resident might benefit from the services of the Bellarine Community Support Register, please contact the Register by;

- Website: www.bellarineregister.org.au
- Pick up a brochure and Registration form from local pharmacies, health centres or Police Stations; or,
- Telephone the office on 0408 228 674.

Once registration is completed, Registrants receive a letter of confirmation, a business-size ID card (which should be carried in their wallet/purse when out and about) and quarterly newsletters.

# Treasurer's Report

The Bellarine Community Support Register (BCSR) reports its annual operations on a cash basis for the year ended 30th June 2020.

Tier 1 associations (less than \$250k in revenue) are not required to have their financial statements externally reviewed or audited, however the BCSR has a practice of getting its financial statements reviewed externally most recently by Mr. Dennis Larsen.

As a registered charity (Reg Charity ABN 45 848 490 650) BCSR has to comply with the requirement to lodge an "Annual Information Statement" with the Australian Charities & Not-for-Profits Commission (ACNC).

The information required includes:

- 1. Financial Statement (Cash) for y/e 30 June 2020 with comparisons to previous year
- 2. Balance Sheet at 30 June 2020.

Those reports have been presented to our auditor for his review and he has signed them as being "audited and found correct".

#### Comments

#### 1. Financial Statement (Cash)

The statement shows a decrease in cash held over the year of \$1,148.74 and an increase in the amount held in Term Deposits of \$412.29 i.e. Interest earnt and reinvested.

Of note, no community grants were received during the year and the amount shown for Financial Membership (Volunteers & Committee Members) covers a 2-year period following late issuing of invoices in 18/19.

With the closure of the BCSR office for 4 months of the year as a consequence of COVID-19, a number of budgeted items were not fully expended resulting in total expenditure in 2019-20 being some \$2,600 less than the previous year.

There were reduced printing & postage costs associated with production of our newsletters with only 3 produced rather than the usual 4.

Expenditure was incurred for the purchase of new banners, brochures and posters as part of the program of promoting the services provided by the BCSR.

#### 2. Balance Sheet

The statement shows that the BCSR has net assets of \$43,962.40 mainly being held in cash/term deposits and office equipment/ computers etc.

There were no changes during the year to the value of equipment held, whilst a sundry debtor of \$1,500 recognises the unpaid sponsorship amount that was invoiced very late in the year.

#### 3. Term Deposits

The BCSR has a practice of reinvesting interest earnt upon the maturity of term deposits.

The two Term Deposits generated a total \$412.29 interest for the year.

No withdrawals were made during the year.

**Bob Jordan** Hon. Treasurer September 2020

TREASURER'S REPORT

### Financial Reports 2019/20

### BCSR Financial Statement Cash: 30 June 2020

	2019/20	2018/19
	5	5
Cash Receipts		
Community Grants/Donations	0.00	1,000.00
Financial Membership	195.00	55.00
Registrants Donations	5,087.00	5,450.00
Security Aid Sales	200.00	60.00
Sponsors	1,500.00	500.00
GST Output	0.00	8.70
Misc	0.00	87.00
Sub Total - Cash operations	6,982.00	7,160.70
GST Refund	1,302.09	1,024.00
Total Cash Receipts	8,284.09	8,184.70
Cash Expenditure		
Advertising & Promotions	1,278.41	363.64
Affiliation Fees	41.82	35.00
Insurance	1,932.00	1,878.00
Internet	0.00	145.27
Minor IT Equipment	89.09	297.23
Computer Maintenance	105.00	690.41
Software		356.40
Office Supplies	297.69	615.91
Postage	2,310.15	2,690.26
Printing - External inc Toners	1,690.31	2,720.54
Volunteer Expenses	351.36	595.28
Volunteer Training	0.00	60.00
Website	270.00	600.00
Misc	118.54	45.45
Audit	90.91	90.91
	8,575.28	11,184.30
GST Input	857.55	1,309.72
Total Cash Payments	9,432.83	12,494.02
Total Operating Cash Decrease	-1,148.74	-4,309.32

#### BCSR Balance Sheet: 30 June 2020

	30-Jun-20	30-Jun-19
ASSETS	S	\$
Current Assets		
Cash at Bank	4,088.01	5,236.73
Cash on Deposit	24,016.63	23,604.34
Debtors - GST Receivable	857.55	1,309.72
Debtors - Sponsors	1,500.00	1,500.00
	30,462.19	31,650.79
Fixed Assets		
Equipment At Cost	13,500.21	13,500.21
TOTAL ASSETS	43,962.40	/ 45,151.00
LIABILITIES	1	
Creditors - GST Output	0.00	8.70
TOTAL LIABILITIES	0.00	8.70

AQ DITED + FOUND CONNET FROM DETAILS Suppered

1500 vinin RETIKAN BALK Arte 20/1/20

12 Bellarine Community Support Register | 2020 Annual Report

# Annual General Meeting Minutes

Minutes of the 13th Annual General Meeting held on Friday 18 October 2019 commencing at 2.00pm at the Bellarine Police Station, Ocean Grove.

#### Present:

#### Members

- Gail Rodgers: Chairperson
- Bob Jordan: Treasurer
- Denise Hibbins:Office Coordinator
- Markus Stadler:Data Base
  Manager
- Barry Collinson
- Glenys Francis
- Jenny Gibbs
- Prue McDonough
- Irene McKenzie
- Dianna Pinnow
- Rhonda Rotherham
- Karen Thornton

#### Guests

- Ann Nichol: Founding BCSR
   Chairperson
- Jane Morgan:BACA Representative
- Trudy Napier: Registrant.

#### Apologies:

- Lyn Codd
- Peter Coghlan: BACA
- Patricia Coghlan
- Fiona Dempster: Bellarine Memories
- Jeremy Gaylard
- Judy Knights
- Robin Macaulay
- Mary Malady
- Wendy Medhurst
- Laura Perry
- Judith Powell
- Helen Shedden
- Ros Williamson

# 13th Annual General Meeting

Friday 18 October 2019

#### Welcome

Chairperson, Gail Rodgers, welcomed all on behalf of the Committee of Management and welcomed especially Ann Nichol who was instrumental in the establishment of the Register in 2006 & Chair of the first Committee of Management, Jane Morgan representing BACA and Trudy Napier a Registrant.

#### 1. Confirmation of Minutes

The Minutes of the 12th Annual General Meeting held on 12 October 2018 were confirmed.

Recommendation that the minutes be received:

Moved: Irene McKenzie Seconded: Glenys Francis Carried.

#### 2. Business Arising

There was no business arising from the Minutes of the 12th Annual General Meeting held on 12 October 2018.

#### 2018 - 2019 ANNUAL GENERAL MEETING MINUTES

#### 3. 13th Annual Report of the Committee of Management

Chairperson, Gail Rodgers, tabled and spoke to the 13th Annual Report which she had prepared on behalf of the Committee of Management.

Gail thanked all Register Volunteers and, in particular, Denise Hibbins as the Office Co-ordinator whose ongoing commitment was acknowledged as outstanding but for whom the appointment of a Volunteer willing to job-share had not yet been successful.

Gail thanked Markus Stadler for his data work and availability for ongoing discussions regarding the necessary IT upgrading which is still required. She noted that a number of submissions had been received and is hopeful that the Committee would soon be able to negotiate a satisfactory arrangement. However, the costs involved are significant for which grant application/s will be required. It was also noted that Phil Hassell continued to play a major role in the maintenance of the Data Base and support of the Data Volunteers.

Ros Williamson's role as Secretary was applauded as was her regular office attendances and Volunteer engagement.

Bob Jordan as Treasurer was acknowledged for his dedication, regular finance reports and for the various grant applications he continues to write in order to keep the Register financially viable. Previous Committee Member, Marilyn Miller, was noted for her contribution towards the establishment of the new BCSR website which was launched in February 2019.

Gail also recognised the additional contributions of Committee Members and Volunteers including the development of the Operational Plan, Rhonda Rotherham as Newsletter Editor, Bob Jordan, Jeremy Gaylard & Ros Williamson as BSafe and BACA\* attendees and Prue McDonough who organised Volunteer functions and catering plus those who spoke with local community organisations about BCSR. (\*Jane Morgan spoke briefly of the origins and activities of BACA.)

The ongoing positive relationship with Victoria Police was also acknowledged particularly the willingness to provide office space at the Ocean Grove Station.

It was acknowledged with gratitude that BCSR founding sponsor, Bellarine Memories, together with Kinds Funerals, continues to support the Register.

Recommendation that the 13th Annual Report of the BCSR Committee of Management be received:

Moved: Gail Rodgers Seconded: Barry Collinson Carried

# 4. Receipt and adoption of the Financial Statements 2018/19

Bob Jordan, Treasurer, presented the 2018/19 Financial Statements as contained in the Annual Report and in doing so noted, as previously, that the Register works on a cash basis; it is not required to have its finances audited but precautionary steps are taken to have them reviewed each year by an external third party.

It was noted that a regular sponsorship donation was received after the end of the 2018/19 financial year hence the year end loss was higher than expected. The Register is running at a cash loss which is not sustainable in the long term and, given that charges relating to the new web site and expected new IT systems and procedures, additional fund raising/ grant applications will be required.

Recommendation that the Financial Statements for 2018/19 be received:

Moved: Bob Jordan Seconded: Karen Thornton Carried.

Position	Nominee	Nominators	
Chairman	Gail Rodgers	Ros Williamson	Bob Jordan
Treasurer	Bob Jordan	Ros Williamson	Jenny Gibbs
Secretary	Ros Williamson	Jenny Gibbs	Bob Jordan
Office Co-ordinator	Denise Hibbins	Ros Williamson	Bob Jordan
General Member	Jeremy Gaylard	Jenny Gibbs	Phil Hassell
General Member	Jenny Gibbs	Ros Williamson	Bob Jordan
General Member	Rhonda Rotherham	Ros Williamson	Jenny Gibbs

# 5. Election of Committee of Management 2019/20

The above nominations were received and declared elected.

It was noted that the position of Vice-Chairperson and two (2) General Committee Members remain vacant.

Recommendation that those nominated be duly elected:

Moved: Glenys Francis Seconded: Irene McKenzie Carried.

### 6. Introduction of new Committee Member

Jenny Gibbs was welcomed back as a new Committee Member by Gail Rodgers.

#### 7. Confirmation of Annual Membership and Joining Fees for 2019/2020

Recommendation that the Annual Membership Fee be retained at \$5 per annum and the Joining Fee at \$10 per annum.

Moved: Bob Jordan Seconded: Barry Collinson Carried

# 8. Presentation of Service Certificates

A 5 Year *Certificate of Service* was presented to Karen Thornton and *Certificates of Service* will be handed later to:

- Patricia Coghlan (5 years),
- Robin Macaulay (5 years) andRos Williamson (2 years)

given they were apologies for this meeting.

#### 2018 - 2019 ANNUAL GENERAL MEETING MINUTES

#### 9. General Business

#### 9.1 Register Promotion

It was agreed that the Committee could examine the possibility of reinstating morning teas as previously held within the Bellarine as a way to heighten awareness of BCSR and that promotional visits to retirement and life-style villages might engender sponsorship as well as Registrant applications.

# 9.2 Neighbourhood Care and Concern

It was agreed that a media release re "*keeping an eye on your neighbours*" be submitted by BCSR to the Bellarine Times.

The meeting closed at 2.50 pm at which time Bob Jordan thanked Gail Rodgers for all her work as Chairperson during a particularly difficult past year for her; those in attendance applauded.

#### In case of emergency

000 FIRE POLICE AMBULANCE

For Bellarine Community Support Register: Please call 03 5255 3968 Monday - Friday 9:30am - 12noon

> www.bellarineregister.org.au bpsupportregister@bigpond.com facebook.com/bpcsrinc PO Box 819, Ocean Grove 3226

> > ABN: 45 848 490 650

#### Founding Sponsor

bellarine memories<sup>®</sup> together with Kings Funerals

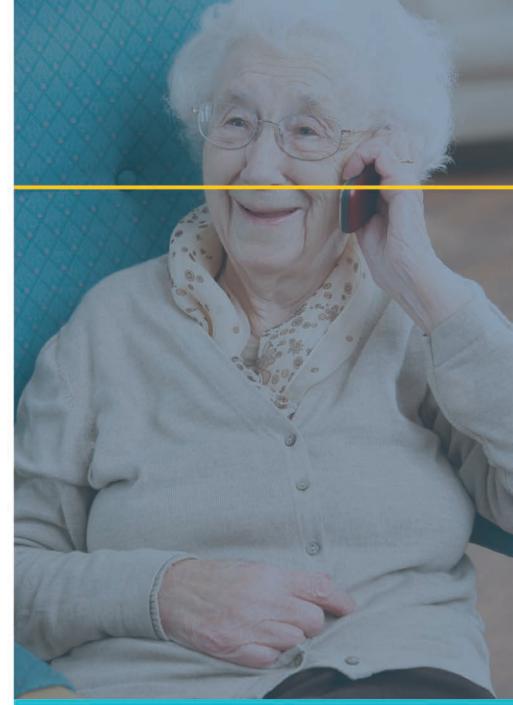
#### BELLARINE COMMUNITY SUPPORT REGISTER INC.

## Feel Safe, Feel Secure, Have Peace of Mind

with the Bellarine Community Support Register

A community care initiative for the benefit of residents and those in need of community support on the Bellarine Peninsula





# www.bellarineregister.org.au



The Bellarine Community Support Register supports the safety and independence of older and vulnerable Bellarine residents. It holds contacts and information provided by residents and can be accessed only by police in a personal emergency.



Address P.O. BOX 819 OCEAN GROVE 3226



Email bpsupportregister@bigpond.com



## Phone

Monday - Friday 9:30am - 12:00pm 03 5255 3968 or 0408 228 674



Feel safe Feel secure Have peace of mind.