



**BELLARINE COMMUNITY
SUPPORT REGISTER INC.**

**Feel safe
Feel secure
Have peace of mind**



Annual Report

1 JULY 2021 - 30 JUNE 2022

www.bellarineregister.org.au

2021 - 2022 ANNUAL REPORT

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**BELLARINE COMMUNITY
SUPPORT REGISTER INC.**

Committee of Management Report

This is the 16th Annual Report of the Bellarine Community Support Register (BCSR) Inc. presented on behalf of the Committee of Management 2021/2022.

The Register was established in 2006 by Ann Nichol OAM, and a small team of passionate Volunteers some of whom are still members of the organisation today. One in particular, Markus Stadler, who developed and managed the organisation's database, was presented with the inaugural Ann Nichol Award at last year's AGM. This was to recognise and honour Markus' outstanding achievements and to acknowledge the benefits afforded to almost 3 000 Bellarine residents, their families, neighbours and Police since inception.

We are a 100% voluntary organisation, incorporated and registered with the Australian Charities and Not-for-Profits Commission (ACNC) with 28 volunteers who include 9 Committee members.

Having returned the service operations to the Bellarine Police Station in this financial year, we remain flexible with working from home arrangements according to our Volunteers' needs.

Thank you to Denise Hibbins and Peter Scott for orchestrating the successful transition of the Register back to its operational home.

Strategic Plan 2022-2024

This year saw the first year of the 2022 - 2024 Strategic Plan which has continued to provide significant focus for the organisation's activities over the last 12 months and for planning to secure the future of the organisation.

The key pillars of the plan are;

1. Supporting Our Community
2. Enhancing Our Operations
3. Strengthening Our Partnerships

The plan has been evaluated each month to see how we are progressing within the COVID context and I am pleased to report that we are tracking to expectation in most areas - a wonderful outcome given turbulence times.

PILLAR ONE

Supporting Our Community

Registrants

As at 01 July 2021, 1 379 Registrants were included on our confidential data base with that number having been maintained during a very unusual time in the organisation's history.

We aim to enhance the satisfaction of existing Registrants through effective engagement and support.

Thanks to Rhonda Rotherham, our newsletters continue to be current and relevant to our Registrants ably desktop published by Cherie Loncar from Enth Degree Marketing. Due to COVID-related issues, we did have to post out one edition to all Registrants during this reporting period.

We have been in touch with our Registrants to ask them to provide feedback regarding the morning and afternoon teas held in April this year at Club Italia in Moolap (Leopold), Portarlinton and Ocean Grove affectionately known as the Bellarine Roadshow.

It was the first time some of our Registrants had been out in such a publicly social way for some time and they were very grateful for the opportunity to do so. Some were able to meet those Volunteers who called them regularly, face-to-face, for the very first time.

They listened again to live music, enjoyed light refreshments and relished the fellowship of other Registrants, family and friends in a way they never thought they would.

We were still under quite stringent COVID restrictions in early April and venues had not been commonly used for up to two years.

Despite this, our Volunteers sorted the facilities so that they were welcoming for the 163 Registrants and other guests when they arrived.

One Registrant noted that she had been encouraged by her sons to stay at home to remain safe from the COVID-19 virus. She had agreed to do so but 'I went nuts!'

She described feeling low and finding that time during the day was passing by with her having no memory of doing anything but staring vacantly at the television.

“The opportunity to get out of the house, to be picked up by the bus and taken to and from the venue, was life-changing for me.”

This was particularly the case because of the song 'Hit the Road Jack' performed by the Roadshow entertainment band, Shedding the Blues.

Since the event, our Registrant has had her sons organise music to be downloaded and played every morning when she wakes up and gets out of bed which provides her with the energy and momentum that she needs to make the most of the day ahead.



BCSR Bellarine Roadshow Ocean Grove

PILLAR ONE

Supporting Our Community

Volunteers

Our Volunteers, returned to the office twice during this financial year.

Despite the changes in arrangements, Volunteers continued to undertake a range of activities from calling registrants, uploading new registrations to the database, organising social events, purchasing refreshments and office supplies, answering the office landline and mobile phones whilst adhering to COVID restriction guidelines.

The delivery of promotional material to various Bellarine locations was suspended however we were still able to undertake 3 community organisation presentations after multiple postponements due to changes in COVID room capacity and venue restrictions.

We were warmly welcomed back to the Bellarine Police Station by Senior Sergeant Adrian Bickley and his members and staff.

With the flexible work arrangements being offered to all workforces, some Volunteers continued to work from home.

During this time, rostered shift vacancies were taken up by new Volunteers and additional shifts were covered by those more experienced.

Thank you everyone for your good will during this time and its continuation since.

Roma Pettet and Carolyn O'Hare joined the Volunteers during the year after expressing interest in the organisation at the Portarlington Market promotional stands the previous Christmas.

They assisted in covering shifts vacated because of COVID related illnesses and contact tracing restrictions at critical times during the year.

With the organisation being listed as a Finalist in the 2021 Volunteering Victoria Awards for Resilience,

I feel certain that our Volunteers understood the importance of the impact that they had had in continuing to operate our service despite all the hurdles that were presented and consequently overcome at vital stages during the year.

Thank you from our Registrants, Bellarine Police and the families, friends and neighbours of those supported during this time.



Barry Collinson BCSR Care Caller 2006 – 2022 R.I.P.

PILLAR ONE

Sponsors & Donors

King's Funerals has continued their generous financial support of our Register.

Through their Marketing Manager, Chelsey Quartermain, BCSR had the opportunity to utilise their company's meeting rooms free of charge and enjoyed having Julie Cantwell and replicas of Womble, their comfort dog at our Ocean Grove Registrants' Morning Tea.

King's ongoing commitment to the BCSR since inception is greatly appreciated as is the sponsored promotional video for BCSR that Chelsey developed for our website.



HERE FOR YOU

BCSR's Strategic Plan includes enhanced engagement with local government to increase the profile of our organisation and improve connections with existing donors, sponsors and stakeholders.

Funding from the City of Greater Geelong was the result of successful applications for various grants during this financial year.

This included the Healthy and Connected Communities Grant that funded the Bellarine Roadshow and the COVID Recovery Grant that supported a Disability Field Trial.

We were also part of CoGG's Positive Ageing Strategy Consultation and participated in a presentation to Bellarine Councillor, Jim Mason, at a CoGG Community Forum.

One of the most successful projects conducted during the year was the Geelong Senior's Week Festival Songs of Yesteryear event.

This saw 159 residents tune into King's monthly event with a cuppa, sewing kit, King's activity book and a cupcake delivered to 15 different suburbs across Geelong and the Bellarine.

With the assistance of the Bellarine Zone 5 Lions Club, we completed the installation of 16 keysafes for our Registrants free of charge.

We acknowledge the persistence and commitment of Ocean Grove/Barwon Heads and Drysdale/Portarlinton Lions Clubs respectively in navigating the frequent changes in room capacity numbers, social distancing and mask wearing, QR code checkin requirements, contract tracing & isolation rules as well as the availability of their own members in the completion of the project.

The Borough of Queenscliff supported a personal and professional development session for our Volunteers with professional coach, Jem Fuller which had to be scheduled 5 times because of COVID lockdown changes. We thank everyone for their flexibility and understanding during this time.

We are also grateful for the generosity of our Registrants who contribute to our organisation throughout the year.

These donations mean a lot and are reflective of the work of our Volunteers and its appreciation by the community.

Many anonymous people have also made donations directly to our bank account.

This financial support enables us to cover our administration costs such as insurance, postage, promotional activity, printing and IT support.

PILLAR ONE

Supporting Our Community

Committee Members

Lynne Kidman, Jenny Marshall and Lyn Codd filled casual vacancies at the 2021 Annual General Meeting and Denise Hibbins likewise in January 2022.

Due to considerable changes in work arrangements as a result of the COVID impact, Mary-Grace Greer was unable to continue in her role and we reluctantly accepted her resignation.

The organisation welcomed Sandra Lea-Wood to the Committee.

At the AGM we farewelled both Gail Rodgers who had been in the Chair role for 9 years and long term member and Promotions Officer, Jenny Gibbs.



Gail Rodgers, Chairperson. Resigned 2021

Pillar One Achievements 2021-2022

- Full Committee of Management returned
- Volunteer and Registrant numbers maintained
- Disability Project commenced
- Bellarine Roadshow conducted at Leopold, Ocean Grove and Portarlington
- Keysafes installed on Registrants' properties
- Older Person's Mental Health First Aid Training undertaken
- Safeguard Testing conducted
- Geelong Community Foundation sponsorship gained



PILLAR TWO

Enhancing Our Operations

There are six objectives that sit under this pillar in the strategic plan, a number of which I have already made reference to through the work of our Volunteers and Committee.

Financial Plan

This is a challenging area for any small voluntary community organisation however the BCSR's Financial Plan includes an annual budget that is monitored and reported on monthly against the organisation's Operational Plan.

Quality & Compliance

The organisation's Governance Framework continues to guide our organisational accountabilities regarding legal, financial and operational matters as they relate to the not-for-profit sector.

As an additional layer of operational risk management, a Risk Register has been developed to enhance BCSR's quality assurance in relation to its service delivery and a Risk Sub Committee instated to oversee this activity.

Succession Planning

We highly value volunteering and the difference that passionate people can make to a community.

The organisation was delighted when we returned a full Committee of Management with all key positions filled this year.

Major Supporters (In Kind)

- Apogee IT
- Utilitise IT
- Bellarine Lions Zone 5
- Bellarine Community Health

Donations

- Indented Head - Neighbourhood Watch
- Ocean Grove Uniting Church - The Dove
- Coles Ocean Grove
- Van Loon's Nursery - Wallington
- Numerous anonymous and Registrant donors

Fundraising & Grant Opportunities

As previously mentioned, King's Funerals continue to support us in a number of different ways - both in kind and financially which we really appreciate.

Grant providers included:

- The City of Greater Geelong
- The Department of Social Services (Federal)
- Geelong Community Foundation.

Marketing & Public Relations

During the COVID lockdown periods, BCSR worked hard to create a greater awareness of the organisation and the benefits of being involved with us. Media articles, Facebook posts, a new-look brochure and a King's sponsored promotional video were all produced in this financial year.

Rhonda Rotherham, Chelsey Quartermain from King's Funerals and Cherie Loncar from Enth Degree Marketing's consistent messaging to Registrants, Volunteers and Committee ensured that our Registrant and Volunteers numbers remained consistent for this reporting period.

IT & Data Base

Steven Gray and Thomas Dickson from Utilitise IT continued to meet with us to develop the new organisational database, Safeguard.

How fortunate we are as an organisation to have such a dedicated company prepared to work with us to build a prototype based on the recommendations of our Volunteers.

Bill Mandley from Apogee IT offered pro-bono specialist assistance with office-related IT matters as required and Markus Stadler continued to offer relevant advice regarding the security of Registrants' confidential information during the software development process.

Peter Scott has joined the Volunteer team and has provided valuable support in getting the office equipment operational again after being idle for such a long time.

PILLAR THREE

Strengthening Partnerships

The third pillar focuses on our relationships and partnership with key organisations within the community. We value strong connections with our partners to ensure our outcomes are optimised.

Victoria Police

The BCSR office has been located at the Bellarine Police Station Ocean Grove since inception in 2006.

Victoria Police supports some of the organisational's operational costs of running our office at the Bellarine Police Station in Ocean Grove such as phone and internet, electricity, as well as storage, shredding, restroom, kitchen and conference room facilities.

Again I wish to sincerely thank Victoria Police, Senior Sergeant Adrian Bickley and police members on the Bellarine for their support and the value that is placed by them on the work we do that is reiterated by our Bellarine Police District Senior Sergeant Adrian Bickley as follows:

The Bellarine Community Support Register has established itself as a primary point of contact for over one thousand Bellarine residents requiring contact to ensure they are ok and also to provide them with support and a voice to talk to.

It cannot be understated in regards to the importance of those phone calls being made to some Bellarine residents who look forward to that friendly voice and chat.

Not only does it provide comfort to the person receiving the phone call, but also for family members and police who have the knowledge that some of our more vulnerable and elderly residents are being checked on regularly.

Victoria Police through the Bellarine Police Station, is proud to be able to assist the Bellarine Community Support Register and look forward to maintaining this relationship into the future.

Adrian Bickley
Officer in Charge,
Bellarine Police Station.



Utilitise IT

Utilitise IT has provided many hours of Volunteer service to the organisation in the form of developing a new database called Safeguard designed to meet the specifications of our Volunteers.

Like all of us, this company has been dictated to by COVID restrictions and contact tracing requirements, that together with staff illnesses has reduced company capacity during this time.

We look forward to further advancing the development and testing of Safeguard with Utilitise IT in the months ahead.

utilITise



Leonie Saundry

Leonie Saundry
Chairperson
September 2022

Committee of Management 2021-2022

Position	Name
Chairperson	Leonie Saundry
Vice Chairperson	Rhonda Rotherham
Secretary	Lynne Kidman
Treasurer	Bob Jordan
General Member	Sandra Lea -Wood
General Member	Maree Greenwood
General Member	Jenny Marshall
General Member	Lyn Codd
General Member	Denise Hibbins



Leonie Saundry



Rhonda Rotherham



Lynne Kidman



Bob Jordan



Sandra Lea -Wood



Maree Greenwood



Jenny Marshall



Lyn Codd



Denise Hibbins

Volunteer Office Co-ordinator's Report

Firstly, I'd like to send a huge shout out of thanks to all of our Volunteers. What a fantastic commitment from everyone to keep us operational amidst a pandemic!

Without your commitment over this time, we would simply not have survived. Although we still have COVID issues, given its prevalence in the community, we're striving to maintain a work from home/office balance. Thank you also to those who have filled additional shifts covering absences.

It is fantastic to see the Committee actively supporting the office Volunteers via taking on office roles as well as being active in the community.

New Registrants and Volunteers have been successfully recruited from our attendance at markets and stalls as well as guest speaker roles across the Bellarine.

We thank the Bellarine Police who have been very welcoming and supportive.

Thank you to Bill Mandley from Apogee IT who provided pro bono support, particularly in relation to maximising the operations of the Data Card machine.

We welcome Peter Scott on board, a wonderful new IT support and training person. I encourage people to use Peter's skill set if they have any IT queries or wish to enhance their learnings in this area.

Maree has worked tirelessly not only preparing our monthly Volunteer Newsletter but also our Finalist submission for the 2022 Geelong Business Excellence Awards. Two judges visited our office recently for an on-site visit and presentation prepared by Maree and Leonie.

This, together with being nominated as a finalist with Volunteering Victoria and being awarded the 2021 Rotary Volunteer Organisation of the Year, is a wonderful achievement.

Volunteers Week was marked by welcoming new volunteers with a get together at Napona in Ocean Grove.

In late 2021, in conjunction with Kings, we participated in the Geelong Seniors Week *Piano Bar Songs of Yesterday* where more than 150 people attended. Hand-crafted tea towels were donated to *Feed Me Bellarine*.

We explored possible workshops and training for Volunteers and were fortunate enough to engage Jem Fuller, a fantastic workshop facilitator, for a session earlier this year.

I'm very much looking forward to the onboarding of the new data base "Safeguard". This will improve our work practices so stay tuned.

We will be working with key stakeholders to get this operational and will also develop new position descriptions for our Volunteers.

I take this opportunity to thank Steven Gray from Utilitise for his continued persistence on this project. If anyone is interested in joining our test team, please feel free to contact me.

2022 facts:

- Registrant numbers hover around 1400
- 28 Volunteers
- Phone Volunteers make approximately 245 calls per month
- Police accessed the data base around 37 times per month.

Last but not least, the winner of the inaugural Ann Nichol Award was Markus Stadler for his work on the creation and maintenance of our current data base. Markus has also been actively involved in the provision of advice for the new data base.

Denise Hibbins
Volunteer Office Co-ordinator
September 2022

Seniors Festival Musical Morning Tea

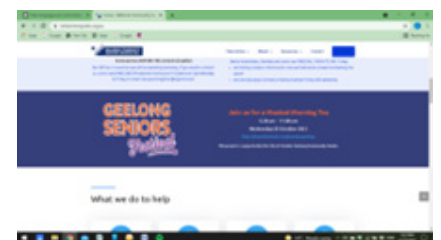
Seniors Festival Musical Morning Tea Report

The Bellarine Community Support Register has completed its obligations as outlined in the City of Greater Geelong 2021 Reimagined Seniors Festival Guidelines.

- Required logos were placed on the organisation's webpage and promotional material noting that the event was supported by the City of Greater Geelong Community Grants.
- Number of registrations received: 159
- Deliveries to Geelong suburbs: Armstrong Creek, Belmont, Clifton Springs, Curlewis, Drysdale, Grovedale, Hamlyn Heights, Indented Head, Leopold, Newtown, North Geelong, Ocean Grove, Portarlington, Wallington.
- Morning Tea packs: cupcakes, DIY craft kit, King's Activity Book, coffee/tea/ biscuit sachets.
- Costs for the event: \$900.
- Age range of participants: 55 years to 96 years
- Gender: 90% female
- Organisations involved: Bellarine Community Support Register, Genu, Seaviews Manor, Percy Baxter Lodge.
- Businesses involved: Rolling Pin, Spotlight, KMart, Dynamic Discounts, Enth Degree Marketing, Clever Digital, King's.
- In kind volunteer contribution: 170 hours



Belmont residents receiving their Musical Morning Tea packs during Geelong Senior's Festival Week



Musical Morning Tea at Home

October
Wednesday
20th
9:30am - 11:00am

BELLARINE COMMUNITY SUPPORT REGISTER INC.

At 9.30am on Wednesday October 20th, 2021 log into below website.

www.facebook.com/pianobargeelong

Using Facebook, participants can comment to requests songs, say hello to others watching in the community, and shout out to friends and family.

Please enjoy this complimentary morning tea whilst you tune into an hour of live entertainment, presented by our partner Kings Funerals and performed by Andy Pobjoy.

Coming directly to you from **The Piano Bar, Geelong**, this FREE live stream can be watched from anywhere on your phone, iPad, or personal computer.

HERE FOR YOU

Participant Comments

The cupcakes were almost too nice to eat. Have watched piano bar too. Got it to work on the telly. Saturday we are meeting to attack the tea towel job. Fantastic activities! Thank you.

~ Belmont

Thank you Leonie. Got the morning tea packs and managed to watch most of the concert. Very much appreciated ... Thanks again. It made my day

~ Ocean Grove

I registered for 4 events and you were the only ones who followed up

~ Hamlyn Heights

BCSR Volunteer Comments

Hi folks Just wanted to acknowledge and support Bob's email below and offer my congratulations to the 'Event Organising Team'! WELL DONE!!!! What an incredible effort and absolutely first class package that was put together. I was honestly lost for words. The actions of our awesome volunteers/committee just keep surpassing expectations! I have no doubt that every recipient would have been very excited to receive their package. My sincere thanks.

~ Gail Rodgers, BCSR Chair

I must say that when we were advised that we would be getting the small grant from CoGG to hold a Seniors Festival event , I was sceptical about what we could deliver in an on line environment but I have been proven to be so wrong. So I just wanted to say what a wonderful event was held this morning put together by our truly wonderful team. I watched some of the music from the Piano Bar live on Facebook whilst having my cup cake and an English Breakfast cuppa. Whilst I won't be doing the Tea Towel, I do have someone at home who will. (Jill)!

The King's Activity book was a good bonus as was the info sheet about the Register. An enormous effort by Maree in sourcing the goodies and putting the packs together and by Jenny G, Leonie and Rhonda in undertaking the deliveries. I'm sure others were involved so well done everyone. I couldn't let the event pass by without saying how much I enjoyed it, as hopefully did many others.

Cheers

~ Bob BCSR Treasurer

..... a lovely and generous bag of goodies was left on my door step today (lol..... no grandies today so I was out on my first proper shopping outing for sometime!), and after a bit of thinking, worked out it was from the BCSR - so thank you to the organisers of same - I shall treasure, and utilise all of the goodies enclosed, what a beautiful gesture. Take care everyone, and hope to catch up face to face real soon.
Blessings to you all.

~ Sandra, Volunteer



Belmont ladies enjoying their morning tea and checking out the contents of the DIY bag of goodies.



Treasurer's Report

The Bellarine Community Support Register (BCSR) reports its annual operations on a cash basis for the year ended 30th June.

Tier 1 associations (less than \$250k in revenue) are not required to have their financial statements externally reviewed or audited, however the BCSR has a practice of getting its financial statements reviewed externally, most recently by Mr. Dennis Larsen.

As a registered charity (Reg Charity ABN 45 848 490 650) BCSR must comply with the requirement to lodge an "Annual Information Statement" with the Australian Charities & Not-for-Profits Commission (ACNC). This can be done on-line.

The information required includes:

1. Financial Statement (Cash) for y/e 30 June 2022 with comparisons to previous year
2. Balance Sheet at 30 June 2022.

Those reports have been presented to our auditor for his review and he has signed them as being "audited and found correct".

Comments

1. Financial Statement (Cash)

The statement shows an increase in cash held over the year of \$16,381.21 and an increase in the amount held in Term Deposits of \$31.97 i.e. Interest earned and re-invested.

Receipts

During the year the BCSR sought grant funding for both operational and capital expenditure to help us to maintain our community care initiative for the benefit of residents and those in need of community support during this difficult time.

We were successful in obtaining several grants from the City of Greater Geelong including:

- Seniors Week activities program
- Healthy and Connected Communities
- Community Recovery program

Additional grants were received from:

- Commonwealth Govt Volunteers program
- Geelong Community Foundation

Small operational grants/ donations were received from Geelong Connected Communities and the Dove Op Shop, Ocean Grove.

Last year the layout of the Financial Statement for the year was changed to reflect the receipt and expenditure of grant funds whilst separating such from the day to day operations. This layout has been continued for 21-22.

The most significant individual grant was provided by the Geelong Community Foundation to assist in funding the Registers development and implementation of a new database to provide a robust record of private information of all Registrants.

The grant funds were received in late June 2022 thereby increasing the 30th June end of financial year cash balances.

Ongoing donations from our Registrants provide funds to meet our general operating costs such as Insurances and Office Supplies.

The level of Registrant funding has been reducing in recent years no doubt due, to a major extent, by the impact of the pandemic.



Expenditure

Expenditure incurred undertaking projects funded by the various grants received during the year is recorded in the Cash Operational expenditure component of the Financial Statement.

Some expenditure relates to Grants received in the previous year e.g. Grant from Borough of Queenscliff received in 20-21 and used to fund a Volunteers Training program in 21-22

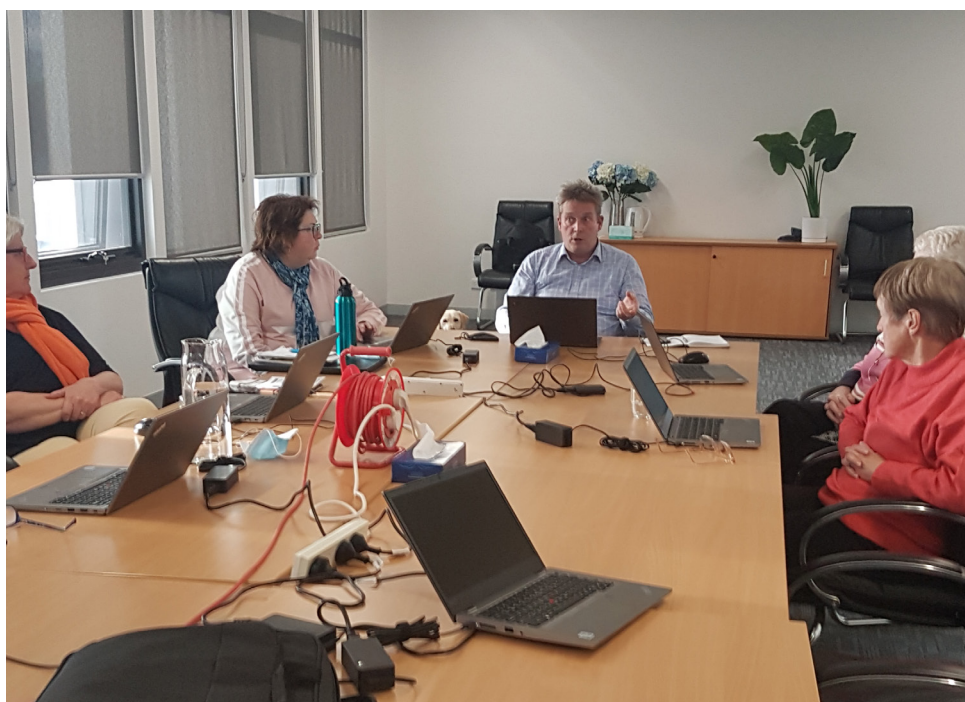
The significant increase in Office Supplies expenditure includes the production of a new run of Registrant Home Window Stickers and expenditure associated with the return to the office following the shut down in the previous year.

Key expenditure items continue to be the publishing and postage of the quarterly Registrants newsletter and our program of Insurances.

2. Balance Sheet

The statement shows net assets of \$80,395.80 mainly being held in cash/term deposits and fixed assets such as office equipment/ computers etc. The significant increase in current assets of over \$17,000 is mainly as a result of the substantial cash grant from the Geelong Community Foundation late in the financial year and other grant funds yet to be expended.

No new Fixed Assets were purchased during the year .



Steven Gray, Director, Utilitise IT explains the new Safeguard database to BCSR Volunteers

3. Term Deposits

The practice of re-investing interest earned upon the maturity of term deposits continued with the two Term Deposits generating a grand total of \$31.97 interest for the year - this amount again being considerably less than previous years as a result of significantly reduced interest rates.

No withdrawals were made during the year.



Bob Jordan
Hon. Treasurer
September 2022

Financial Reports 2021/22

BCSR Financial Statement Cash: 30 June 2022

	2021/22	2020/21
Cash Receipts - Operational		\$
Donations - Registrants	4,365.00	5,065.20
Donations - Community	0.00	300.00
Donations - Specific	0.00	1,135.00
Financial Membership	225.00	210.00
Key Safe Sales	0.00	150.00
Sponsors	1,500.00	1,500.00
Market Sales	148.00	0.00
Misc	225.00	0.00
Sub Total - Operational Cash Receipts	6,463.00	8,360.20
Cash Receipts - Operational Grants		
Geelong Connected Communities - Newsletters	500.00	0.00
City of Greater Geelong - Seniors Week	550.00	0.00
CoGG - Connected Communities - Roadshow	9,240.00	0.00
Dept Social Security - Vols	5,000.00	0.00
Dove Op Shop - Newsletters	500.00	0.00
CoGG - Community Recovery - Marketing	1,872.20	0.00
City of Greater Geelong - Newsletter etc	0.00	1,870.00
Volunteering Victoria (Part) - Training	0.00	1,745.00
Borough of Queenscliff - Training	0.00	1,500.00
Sub Total	17,662.20	5,115.00
Cash Receipts - Other		
BACA - Donation (Distribution)	0.00	15,000.00
Rotary Award	0.00	500.00
GST Refund	1,185.00	840.00
Sub Total	1,185.00	16,340.00
Total Operational Cash Receipts	25,310.20	29,815.20
Cash Expenditure		
Advertising & Promotions	2,026.55	1,703.50
Insurance	1,990.31	1,957.20
Minor IT Equipment	90.86	81.82
CoGG Senior Citizen function	641.31	0.00
CoGG Roadshow function	4,266.75	0.00
Key Safe	675.00	205.64
Office Supplies	1,169.54	293.96
Postage - General inc PO Box	277.26	329.82
Postage Newsletter	1,994.69	2,511.86
Printing - Newsletter	2,264.00	3,015.85
Toners	485.75	308.51
Volunteer Expenses & Training (Fuller)	2,627.72	270.91
Website - IT Maint	630.86	769.00
Misc	45.45	79.54
Audit	90.91	90.91
	19,276.96	11,618.52
GST Input	1,927.75	1,145.12
Total Operating Cash Payments	21,428.99	12,763.64
Total Operating Cash Increase	3,881.21	17,051.56
	2021/22	2020/21
		\$
Total Operating Cash Increase	3,881.21	17,051.56

BCSR Capital Grants: 30 June 2022

Capital Grants - Cash Income

Geelong Community Foundation - Database	12,500.00	0.00
Volunteering Victoria - IT Equip	0.00	1,595.00
CoGG - Healthy & Connected Comm. - IT Equip	0.00	2,035.00
Sub Total	12,500.00	3,630.00
Sub Total Cash Increase	16,381.21	20,681.56
Less		
Asset purchases	0.00	4,086.82
Asset GST	0.00	408.68
Sub Total Cash Decrease	0.00	4,495.50
Total Cash Change	16,381.21	16,186.06
Opening Cash Balance 1 July 2021	20,274.07	4,088.01
Closing Cash Balance 30 June 2022	36,655.28	20,274.07

	2021/22	2020/21
Non Cash Transactions		
Interest on Term Deposits	31.97	145.11
Debtors	1,500.00	1,500.00

BCSR Balance Sheet: 30 June 2022

	30-Jun-22	30-Jun-21
ASSETS	\$	\$
Current Assets		
Cash at Bank	36,655.26	20,274.07
Cash on Deposit	24,193.71	24,161.74
Debtors - GST Receivable	1,927.75	1,145.12
Debtors - Sponsors	1,500.00	1,500.00
	64,276.72	47,080.93
Fixed Assets		
Equipment At Cost	16,119.08	16,119.08
TOTAL ASSETS	80,395.80	63,200.01
LIABILITIES		
Creditors	0.00	0.00
TOTAL LIABILITIES	0.00	0.00

Handwritten:
 Audited
 FOUND CORRECT
 FROM DETAILS SUPPLIED
 B. W. LARSEN
 RATINGS BANK MANAGER
 30/6/22

Annual General Meeting Minutes

Minutes of the Bellarine Community Support Register
15th Annual General Meeting
held on Friday 28 October
2021 at 1.30pm via Zoom.

1. Present

Members

- Gail Rodgers
 - Leonie Saundry
 - Bob Jordan
 - Jenny Gibbs
 - Lynne Kidman
 - Maree Greenwood
 - Jenny Marshall
 - Sandra Lea-Wood
 - Glenys Francis
-

Guests

- Chelsey Quartermain – King's Funerals
- Cherie Loncar - Enth Degree Marketing

2. Apologies

- Lyn Codd
- Rhonda Rotherham
- Denise Hibbins

15th Annual General Meeting

Thursday
28th October
2021

3. Confirmation of Minutes

Confirmation of the Minutes of the 14th Annual General Meeting held on 4 September 2020.

MOVED: *J. Gibbs*

SECONDED: *B. Jordan* "that the Minutes of the 14th AGM held 4th September 2020 be confirmed."

CARRIED.

4. Business Arising

None.

5. Receipt of 2020/21 Annual Report - Report from Chair

Chair Gail presented her Annual Report highlighting the significant input by volunteers and Committee Members throughout the year ensuring that all our services to Registrants were delivered despite the challenges of the pandemic.

Gail highlighted the input by many volunteers and Committee Members on the database working party particularly referring to the input by Markus Stadler and Glenys Francis.

Gail also acknowledged the significant I.T. support input over many years by recently retired volunteer Phil Hassell.

The distribution of brochures and presentations to community/ service groups has been driven by Jenny Gibbs and has been most challenging in the past 12 months. Gail acknowledged Jenny's commitment over her many years and wished her well noting her decision to stand down from the Committee.

Gail thanked Leonie Saundry for her efforts over the past year especially in driving the development of a new Strategic Plan and similarly thanked the Victorian Police (Adrian Bickley) in continuing to believe in the Register.

MOVED *Gail Rodgers,*

SECONDED *Bob Jordan* "that the 2020/21 Annual Report from the Chair be received."

CARRIED.

6. 2019/2020 Audited Financial Statements

The Treasurer Bob Jordan presented the Annual Financial Statements that had been reviewed by our “Auditor” Dennis Larsen.

The success in obtaining a number of grants to assist in both operational costs and capital items was highlighted in addition to the most generous donation from the Bellarine Aged Care Association.

MOVED: *Bob Jordan*

SECONDED: *Glenys Francis* “that the 2020/21 Audited Financial Statements as presented be received and adopted.”

CARRIED

7. Election of the Bellarine Community Support Register Committee of Management Members 2021/2022

All Committee positions were declared vacant by the Chair and after calling for nominations the following were duly elected unopposed.

Position	Nominee	Moved	Seconded
Chair	Leonie Saundry	G. Rodgers	L.Kidman
Vice Chair	Rhonda Rotherham	B. Jordan	L.Saundry
Secretary	Lynne Kidman	J.Gibbs	L.Saundry
Treasurer	Bob Jordan	G. Rodgers	L.Saundry
General Member	Maree Greenwood	L.Saundry	B. Jordan
General Member	Sandra Lea-Wood	B. Jordan	L.Saundry
General Member	Jenny Marshall	L.Saundry	B. Jordan
General Member	Lyn Codd	B. Jordan	L.Saundry

Introduction and Welcome to New Committee Members

The incoming Chair Leonie Saundry welcomed all members of the 2021/22 Committee especially new members:

- Lyn Codd
- Maree Greenwood
- Lynne Kidman
- Sandra Lea-Wood
- Jenny Marshall

The incoming Chair acknowledged the enormous contribution of outgoing Chair Gail Rodgers and retiring Committee member Jenny Gibbs. Both will continue as volunteers with the organisation.

8. Confirmation of the amount of the annual subscription and joining fee

MOVED *Bob Jordan*

SECONDED *Jenny Marshall* "that the amount of the annual subscription for 2022 be confirmed as \$5.00 per member and the joining fee as \$10.00 for new members."

CARRIED.

9. Presentation of Service Certificates

2 years

- Lyn Codd

5 years

- Rhonda Rotherham
- Jenny Gibbs (both previously served),
- Bob Jordan

15 years

- Barry Collinson
- Markus Stadler



10. Ann Nichol Award

Chair Leonie announced that following upon the Committee's resolve to establish the "Ann Nicol Award" recognizing outstanding contributions to the Register over a period of years, the Award for 2021 has been made to Markus Stadler.

Leonie spoke of Markus's long-standing contribution to the Register from the initial development of the Register's database; sale to other Registers around the State; its ongoing maintenance and currently his work with the developers of the new database "Safeguard".

It was agreed that the presentation be made to Markus at the annual Christmas function.

In addition to recognizing Markus's outstanding contribution to the Register, Chair Leonie spoke of the commitment by all volunteers.

MOVED *Jenny Gibbs*

SECONDED *Maree Greenwood* "That the contribution of all current Volunteers be recognized and acknowledged as an ongoing and vital resource for the future of the Bellarine Community Support Register."

CARRIED.

11. General Business

- Chesley Quartermain from King's Funerals (Inaugural and ongoing sponsor of the Register) made a presentation on the importance of social media for Charities.
- Jenny Marshall enquired as to whether the "Volunteer Co-ordinator" was a Committee position. Incoming Chair Leonie advised that the position is subject to appointment by the Committee and is not a Committee position. The new Committee will address such appointment as a matter of urgency noting that it is a job share position.
- Cherie Loncar presented a PowerPoint slideshow featuring some of outgoing Chair Gail's achievements over her long period of service.
- All present acknowledged with acclaim Gail's outstanding contribution to the Register.



Ann Nicol presenting her award for recognizing outstanding contribution to the Register over a period of years to Markus Stadler.

12. Meeting closed

Meeting closed: 3p.m.



BELLARINE COMMUNITY SUPPORT REGISTER INC.

Feel safe. Feel secure. Have peace of mind.

www.bellarineregister.org.au



Address

P.O. BOX 819
OCEAN GROVE 3226



Email

bpsupportregister.org.au

The Bellarine Community Support Register supports the safety and independence of older and vulnerable Bellarine residents.

It holds contacts and information provided by residents and can be accessed only by police in a personal emergency.