

**BELLARINE COMMUNITY
SUPPORT REGISTER INC.**

Feel safe. Feel secure. Have peace of mind.

www.bellarineregister.org.au

2023-2024



ANNUAL REPORT

01 JULY 2023 - 30 JUNE 2024

**The Bellarine Community Support Register
supports the safety and independence
of Bellarine residents who register with us.**

**The confidential database holds the personal,
medical, property and contact information
provided by Registrants that can be accessed
by police in case of an emergency.**



**Feel safe.
Feel secure.
Have peace of mind.**

**BELLARINE COMMUNITY
SUPPORT REGISTER INC.**

Bellarine Community Support Register Inc.

-  P.O. Box 819 OCEAN GROVE 3226
-  (03) 5255 3968
-  bpsupportregister@bigpond.com
-  www.facebook.com/bcsrinc
-  <https://bellarineregister.org.au>



Donate or Sponsor

Make a valuable difference to the lives of locals.

The Bellarine Community Support Register is an incorporated, not-for-profit organisation that is staffed and run by Volunteers.

We have Deductible Gift Recipient Status.

2023 - 2024 ANNUAL REPORT

CONTENTS

Chair's Report	2
Treasurer's Report and Audited Financial Statements	13
Committee of Management	16
Minutes of 17 th Annual General Meeting 2023	18



**BELLARINE COMMUNITY
SUPPORT REGISTER INC.**

ABN 45 848 490 650 | INCORPORATION A0049036P

Chair's Report

In what has been a year of transition and renewal, I am pleased to present my final Chair's report for the Bellarine Community Support Register.

With our committed Volunteers continuing to rise to any challenge, the Bellarine Register remains in a strong legislative, financial and operational position as this report for the 2023 – 2024 financial year shows.

PILLAR ONE

Supporting our Community

Registrants

Enhance the satisfaction of existing Registrants to ensure effective engagement and support.

Each year, our Volunteers conduct a satisfaction survey with Registrants who choose to receive calls as part of the Register's service.

This year again, 10% of those receiving calls were invited to answer 3 questions with the following answers provided:

How long have you been with the Register?

- 12 months to 11 years

What's the best thing about it?

- Someone knows that you are still alive;
- Knowing other people care besides family;
- Connecting with someone and feeling cared for;
- Knowing the consistent contact will occur and feeling cared for;
- Calls are enjoyed because it's known that BCSR cares about people's wellbeing;
- Receiving a safety and wellbeing check;
- I know I'm safe because I live on my own;
- It's nice to talk to someone;
- The calls help me;
- I know I have someone I can call if I need to.

Any suggestions for improvement?

- No. I just wanted to change to receiving weekly calls (from fortnightly)
- No. You do a good job.
- I'm satisfied with the service.
- Can't improve on perfection.
- None. I really appreciate the calls.
- I would like the Caller ID to show on my phone.
- I would like to attend an afternoon tea to meet the Callers.

Registrant Recruitment

Grow Registrant numbers by 7 per month.

Registrant numbers have fluctuated significantly over this financial year but remain at a pre-COVID high of 1 496. This eventuated after a concerted effort by a group of Volunteers to promote the organisation to those Bellarine residents who may benefit from it most.

Place-based promotional campaigns were successfully conducted at shopping centres, service clubs, community organisations, retirement villages and resorts so as to make this happen.

We welcomed new Registrants with financial assistance from *Benefit Geelong* through the former *Ocean Grove Connected Communities* grant stream that enabled the promotional events to occur.



Volunteers

Ensure ongoing communication and engagement with volunteers

We reluctantly farewelled three of our most ardent and respected Volunteers after collective decades of dedicated service to the organisation and community.

- Markus Stadler, who built and maintained not only the Bellarine Register's database but also those of 13 others around the State of Victoria
- Irene McKenzie, who was the weekly office stalwart for the organisation over a 15-year period and
- Jenny Gibbs, a recent 15-year service recipient, whose contribution at a Committee and Caller level helped keep Registrant numbers constant during her membership.



With the 20th anniversary of the Register coming up in the next strategic cycle, we look forward to their return to help celebrate their contribution to the Register's purpose, strength and longevity.

We also welcomed a number of new Volunteers to the organisation.

A new Volunteer Co-ordinator, Debbie MacLeod was appointed in late 2023 and has embraced the role since then.

The organisation thanks Denise Hibbins for her support during a period like no other in the world's history and is grateful for her continuation as a Volunteer Caller for the Register.

New members to the group include

- Sharm Yeldon
- Nazario Serritelli
- Ros Broadbent
- Carol Tozer
- Margaret McLean
- Karen Williams
- Lesley Robinson and
- Bev Lee.

A warm welcome to you all. The organisation looks forward to your active engagement in your preferred social, community and office-related activities..

The continued publication of the monthly Volunteer Newsletter has provided an opportunity to keep all Volunteers informed of activities both inside and outside the police station as the organisation moves into its next strategic phase.

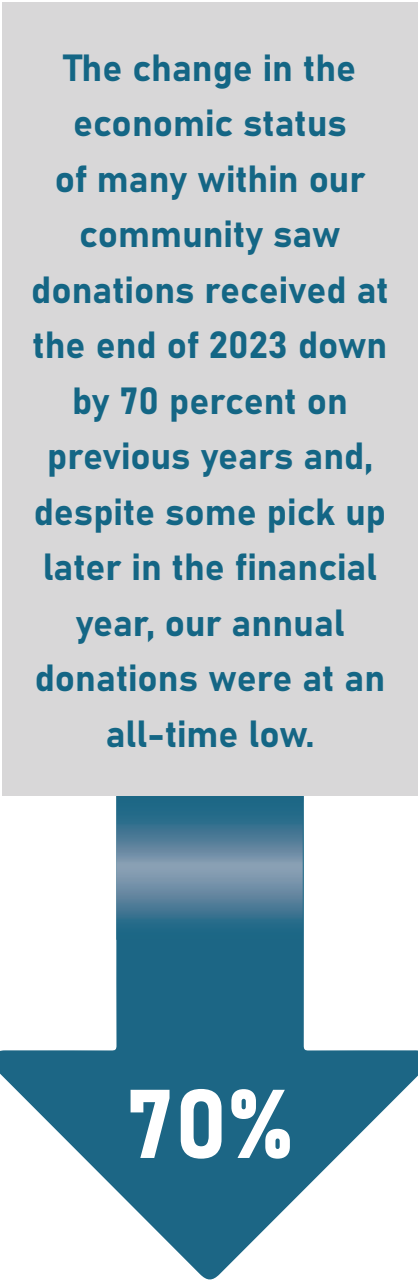
Sponsors and Donors

Build and maintain a strong network of Donors and Sponsors

These organisations and individual supporters play a vital role in keeping the organisation financially viable.

This is particularly the case where King’s, our inaugural and ongoing sponsor, contributes generously to our annual operating costs and joins us at promotional events, provides meeting space and offers much-appreciated marketing advice to the organisation.

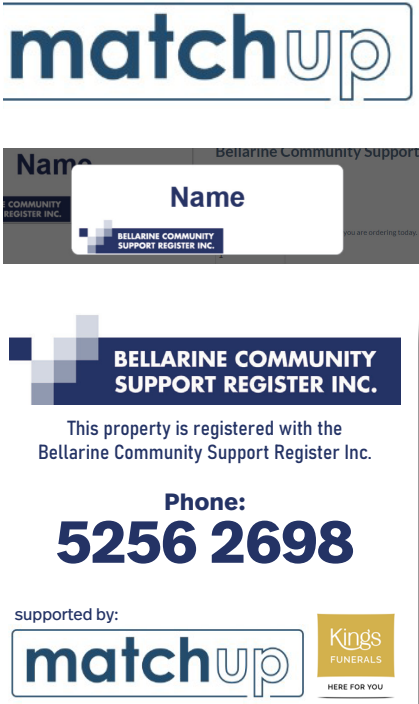
In addition to funding from our major sponsor, we rely heavily on donations from our Registrants, as well as local community and service clubs.



We did however receive ongoing great support from local businesses that provide services free of charge.

ApogeelT assisted with the planned introduction of MS 365 SharePoint which will see the organisation’s File Management System updated to become cloud-based in the next 12 months; and

MatchUp supplied all Volunteers with new badges and are assisting us with new Registrant Window Stickers.





Committee Members

Foster an active, well-informed committee aligned to achieve the organisation's objectives

The constancy and capacity of the Register's Committee of Management during this reporting period is to be highly commended with regard to processes, activities and relationships i.e. Governance.

Each year the organisation prepares a Committee Skills Matrix as one of its Governance requirements that demonstrates the breadth of knowledge and experience that has successfully overseen and operated within and for the organisation in recent times.

As we commence the re-centralization of the organisation's operations in a post-COVID climate, I do wish to acknowledge the tasks and duties that have been undertaken by the Committee in the last 12 months to guarantee the Register's stability of function.

PILLAR TWO

Enhancing our Operations

Financial Plan

Develop an annual budget

Whilst not a requirement of the Australian Charities and Not-for-Profit Commission, our accounts are audited annually under the supervision of the organisation's Treasurer.

A full financial report is provided later in this publication showing an operational cash surplus in excess of \$8,000 compared to a cash deficit in excess of \$9,000 the previous year.

These numbers are significantly impacted upon by the timing of the receipt and subsequent expenditure of grant funds received.

Fundraising and Grants

Target local funding opportunities

As mentioned earlier in my report, our revenue stream from donations was at an all-time low. In an effort to counteract this shortfall, Volunteers rallied to participate in a series of fundraising activities that included:

- the IronMan 70.3 Geelong,
- the sale of Rotary raffle tickets and
- the collection of bottles and cans for the Victorian Container Deposit Scheme.

With business support, eligible containers are now collected from the *Groove Café* in Ocean Grove, the *Ocean Grove Men's Shed* and the *Potato Shed* at Drysdale on a regular basis.

The *City of Greater Geelong* provided grant funding for the purchase of new office equipment including a replacement laptop, ergonomic headsets and noise reduction ear muffs.

The *Geelong Community Foundation* assisted with grant funds to operationalise our new cloud-based software package, *Safeguard*.

In conjunction with *UtilitiseIT*, the new database of confidential Registrant information is operational and our Volunteers have provided feedback to the developer to make it as user-friendly as possible for our members.



Marketing and Public Relations

Increase community awareness to attract new members

Registrant numbers have increased by 159 since the introduction of the new *Safeguard* system in September 2023 with a further 60 files being archived in that same period.

Members undertook 17 presentations to local clubs and organisations, our Callers made approximately 1 200 calls to 131 Registrants at requested intervals and Data Operators entered 219 new Registrants into the system.

Our Volunteer base increased to 38 members during this reporting period. Not all Volunteers are office-based. Some provide advice and support, some serve as Committee members, several attend promotional activities whilst others undertake short term projects to help meet annual business plan demands.

With the assistance of *Clever Digital*, website changes have been made to include sponsor logos and new volunteer profiles. An updated registration form has been added and COVID messages removed.

The Bellarine Times and *The Ocean Grove Voice* continue to support us with articles and photographs of public interest and, together with our Facebook page, we have been successful in filling advertised positions and maintaining Registrant numbers.

“ Thanks for the call.
You bring happiness
into my day. ”

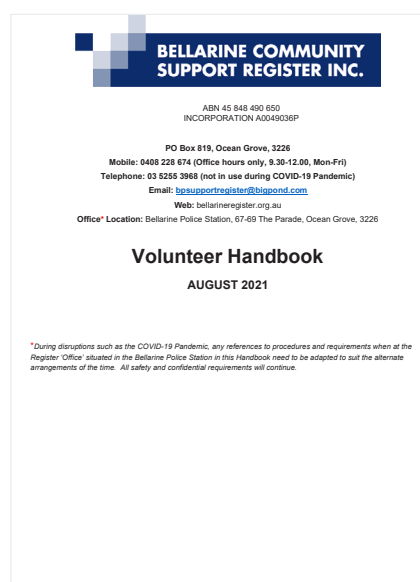


Policies and Procedures

Review and develop policies/ procedures as per priorities

The change in operational management away from a paper-based system has seen the need to update the Volunteer Handbook and determine what positions/ duties are required as we move to a fully internet-based system.

All roles are still being reviewed including the skill base of future Volunteer and Committee members however the need for Volunteers who have currency in cloud-based operations will be a focus of the next strategic plan.



IT and Database

Implement and evaluate Safeguard and MS365

Our initial database *BilbiWare*, was recently decommissioned much to the sorrow of its many fans both within the organisation and in others that were still using it to operate their Community Support Registers across the state.

This software served the organisation well for 16 years however, with the introduction of cloud -based systems, its longevity was potentially compromised and the decision to replace it was made.

With the assistance of UtilitiseIT, Volunteers were introduced to the new system, an instruction manual was developed and informal sessions were arranged to ensure Volunteer comfort and confidence with it.



Associated duties, office procedures and security measures were introduced, documented and evaluated as the software continues to be refined and modified whilst Police await access.



Quality and Compliance

Monitor and report on governance framework

In November 2023, the organisation adopted the new *Model Rules for Incorporated Associations* and complied with the Australian Business Registry Services for all Committee Members to hold Director's Identification Numbers.

The Bellarine Community Support Register has submitted all documentation as required by the ACNC.


BCSR operates a Risk Register which is actively monitored and reported on at each Committee Meeting, making decisions where appropriate to help alleviate identified risks.

Succession Plan

Secure human resources for sustainability and growth

With the increase in demands and expectations on volunteers in Governance roles, BCSR has implemented a trial Succession Plan in an effort to ensure that key Executive positions are filled at the Annual General Meeting.

This involved working within the *Model Rules of Incorporated Associations (2023)* to recruit new Committee Members to be mentored by existing members. When new recruits feel comfortable to undertake the role independently, mentors step down.


BELLARINE COMMUNITY SUPPORT REGISTER INC.

Chairperson Vacancy
Commences October 2024
Expressions of interest open until Friday 26 July 2024.

Join BCSR as Chairperson
Is Governance an area of interest for you in your current professional capacity?
Do you have a strategic career pathway that involves corporate governance?
Then maybe our Bellarine Charity is just the place for you!

About Us
The Bellarine Community Support Register serves to enhance the safety and security, confidence and sense of wellbeing of those living on the Bellarine.
The Register holds the personal and contact information of 1,400 Registrants that can be accessed by Police in the case of emergency.
The service is supported by a dedicated group of 29 Volunteers who undertake a range of services to ensure that the organisation is governed and operated by well-informed, trained and passionate members.
The free service offers Registrants the option of receiving a regular call from the register. Volunteers can ring on a weekly, fortnightly or monthly basis to check on Registrants' wellbeing. If Registrants cannot be contacted and emergency contacts are unavailable, Bellarine Police undertake a Welfare Check to determine the wellbeing status of the Registrant and act accordingly.

Your Role
As our Chairperson, you will play a crucial role in leading our organisation to new heights. Your responsibilities will include:

- Providing strategic direction and guidance to the Committee of Management.
- Overseeing the implementation of our mission and objectives.
- Building and maintaining relationships with stakeholders, donors, and community partners.
- Representing the charity at events, meetings, and public engagements.
- Ensuring compliance with legal and regulatory requirements.
- Inspiring and motivating our team to achieve our goals.

Qualifications
We are looking for someone who possesses the following qualities:

- Strong leadership skills with a proven track record of effective decision-making.
- Excellent communication and interpersonal skills.
- Enthusiasm for our cause and dedicated to making a difference.
- Experience in not-for-profit management, fundraising or a related field is preferred.
- Ability to work collaboratively with diverse stakeholders.

Benefits

- Opportunity to lead and shape the future of our charity.
- Fulfilling role that allows you to make a meaningful impact in the community.
- Chance to work with a dedicated team of volunteers and professionals.
- Networking opportunities with like-minded individuals and organisations.

How to Apply
If this voluntary role is of interest to you, please send through your resume and a brief statement outlining your reasons for wanting to take up the role. Send to r.rotherham@bordnet.net.au or phone 0418 351 913 for any queries in relation to the position.

Expressions of Interest close at 5.00 pm on Friday 26 July 2024.
Contact: r.rotherham@bordnet.net.au | 0418 351 913




BELLARINE COMMUNITY SUPPORT REGISTER INC.

Feel safe. Feel secure. Have peace of mind.

Bellarine Community Support Register is seeking Expressions of Interest for their Chairperson position.

If you have an interest in supporting a local charity, contact:

Rhonda Rotherham
✉ r.rotherham@bordnet.net.au
☎ 0418 351 913

This position is voluntary and formally commences in October 2024.
Applications close 5.00 pm Friday 26 July 2024 • Based in Ocean Grove

PILLAR THREE

Strengthening our Partnerships

Victoria Police

Create a closer relationship with Victoria Police Bellarine Peninsula to support residents in need

Bellarine Neighbourhood Police Unit

The establishment of the Bellarine Neighbourhood Unit has provided an opportunity for us to jointly work towards improving the safety and security of our Bellarine residents in conjunction with Victoria Police.

We thank Sergeant Simonne Corin for introducing us to the initiative, Senior Sergeant Anthony Francis for his ongoing faith in us and Local Member, Alison Marchant MP for our regular invitation to attend bSafe Meetings.

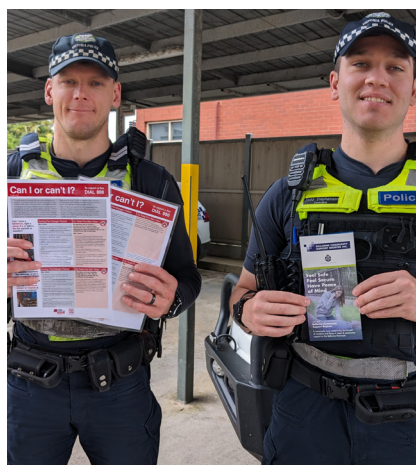
Community Organisations

Grow existing partnerships and build new opportunities to raise awareness of the benefits of the Register to Bellarine residents

Neighbourhood Watch Victoria

The Bellarine Register has undertaken joint projects and presentations as well as shared mutually appropriate messages through social media with Neighbourhood Watch Victoria.

These included SCAM ALERT presentations in Ocean Grove and St Leonards, a BCSR Registration Drive at St Leonards and Indented Head that was promoted in the NHW St Leonards newsletter along with Social Media sharing: Fake Tradies, Burglary Prevention, Easter Car Safety, Theft from Motor Vehicle Prevention and the promotion of HOW TO PROTECT YOUR HOME WHEN YOU GO AWAY.



Bellarine Wellbeing Connect

This newly established entity has provided BCSR with an opportunity to link with all levels of Government which included our attendance at the launch of Bellarine Wellbeing Connect at Portarlington in May.

The event provided a showcase of community-based services available to support people of all ages living on the Bellarine and we were delighted to be part of it.



Local Government

Build a shared understanding of the role of Local Government in working with the Register

Our association with Local Government provides our Volunteers with Personal Accident Insurance if they are injured while undertaking voluntary work with us. We apply for local government grants as needed and appreciate the promotion of our service on local government websites.



State Government

Investigate opportunities for co-ordination and alignment across state registers and the role of State Government in the registers

CISVic

The Community Support Information Service Victoria (formerly the Citizen's Advice Bureau) accepted our membership application providing us with public liability coverage within the membership fee.

This enabled us to assist more than seventy Bellarine residents with the 2023 Power Saving Bonus thereby earning much needed funds to support the operational costs of the Register.



Other State Registers

At one time in the State of Victoria's history, there were 33 registers operating.

Nearly half of them were using BCSR's database called *BilbiWare* to keep confidential registrant information for use by police in case of emergency.

With the decommissioning of the former database and the introduction of the cloud-based system called *Safeguard*, multiple attempts have been made to determine which Registers continue to operate in this post-COVID-19 climate.

This is work still in progress.

Federal Government

Build links with relevant agencies e.g. MyAgedCare, NDIS

With the help of Bellarine Community Health, we have been able to support our Registrants to understand the Aged Care two step assessment process and have developed links with NDIS providers to help our Registrants navigate a complex support system.

Bellarine Community Support Register 2025 – 2027 Strategic Priorities		
Pillar One	Supporting our community	Sponsorship/partnerships/ events to promote and sustain the organisation into the future
Pillar Two	Enhancing our operations	Safeguard appraisal post Service Agreement
		Volunteer Engagement
		Deploying and managing Microsoft 365
Pillar Three	Strengthening our partnerships	Victoria Police
		Bellarine Neighbourhood Houses, Retirement Villages/Resorts and Aged Care facilities
		City of Greater Geelong Community Engagement

IN SUMMARY

Finally, I wish to acknowledge the broad scope and enduring capacity of the Committee of Management members and Volunteer supporters during this last strategic cycle both individually and collectively.

Their commitment has been unwavering, their focus steadfast and their duties successfully fulfilled.

Kind regards

Leonie Saundry
Leonie Saundry
Chairperson
September 2024



Treasurer's Report

**01 July 2023 to
30 June 2024**

The Bellarine Community Support Register (BCSR) reports its annual financial operations on a cash basis.

Tier 1 associations ie **less than \$500k in revenue**, (previously less than \$250k) are not required to have their financial statements externally reviewed or audited, however the BCSR has a practice of getting its financial statements reviewed externally most recently by Mr. Dennis Larsen.

As a registered charity (Reg Charity ABN 45 848 490 650) BCSR must comply with the requirement to lodge an "Annual Information Statement" with the Australian Charities & Not-for-Profits Commission (ACNC). **The AIS is now to be completed on-line.**

The information required includes:

- A. Financial Statement (Cash) for y/e 30 June 2024 with comparisons to previous year
- B. Balance Sheet at 30 June 2024

Those reports have been presented to our auditor for his review and he has signed them as being "audited and found correct".

COMMENTS

1. Financial Statement (Cash)

The statement shows an increase in cash held over the year of \$1,014.52 compared to a decrease of \$17,471.77 in 22-23 and an increase of \$16,381.21 in 21-22.

The significant variation between years is mainly due to the timing of the receipt and expenditure of grant funds i.e. Grant received in June 22 but not spent until Sept 22.

The increase of \$1,365.76 in the amount held in Term Deposits compared to \$167.95 in 22 -23 reflects the increase in interest rates over the year. Interest earned on TDs is re-invested.

Receipts

BCSR relies on donations and grants to meet general operating costs such as Insurances , Newsletter Printing & Postage plus Office Supplies.

Grants for capital investments in items such as office furniture and IT equipment are also sought.

In recent years the level of individual donations has dropped considerably and early in the 23-24 year donations had dropped to an all time low and led to a range of alternative funding opportunities being actioned (see details later). In the last two months of the financial year several substantial donations were received resulting in an annual figure of \$2,755 compared to \$2,419 in 22-23 and \$4,365 in 21-22.

A donation of \$1,000 was gratefully received from the Portarlington Lions Club.

A major achievement was the successful application for a grant of \$6,000 from the Ocean Grove Connected Communities to help fund the "Beyond 3000" project that led to an increase in the number of registrants now availing themselves of the BCSR services.

A grant of \$2,200 was received from the City of Greater Geelong for upgrades to office equipment including a new lap top and preparation for entering the "cloud".

As mentioned earlier several new sources of revenue were obtained during the year in an endeavour to offset the reduction in donations.

Power Saving Bonus – Many of our volunteers participated in the State Governments Energy Assistance Program promoted through CISVic. Our volunteers worked with local residents to assist them in reducing their energy costs and BCSR received a "bonus" for each participant. A total of \$2,145 was raised.

Raffle – The BCSR participated in selling raffle tickets for a major fund raising activity run by Ballarat North Rotary. Over \$1,645 commission was earned from tickets sold.

Recycling - In November 2023 the State Government launched its Container Deposit Scheme providing 10 cents per item for eligible containers. Through the efforts of several volunteers and community members nearly \$330 was raised in 23-24

Those 3 new sources of revenue raised \$4,120.

Expenditure

Expenditure on a wide range of activities are detailed in the Finance Statement and as usual the greatest expenditure items being the publishing and postage of the quarterly Registrants newsletter and our Insurance program.

Expenditure on Insurances was reviewed in 22-23 resulting in a significant reduction in premiums paid and discussions continue on ways to reduce the cost of the newsletters.

Expenditure in excess of \$6,000 for the development of the Safeguard data base continued using grant funding from the Geelong Community Foundation.

2. Balance Sheet

The statement shows net assets of \$78,134.08 mainly being held in cash / term deposits and fixed assets such as office equipment / computers etc.

The only changes in Fixed Assets being the capitalisation of grant funding expenditure on the new database project ie *Safeguard*, and the purchase of a replacement lap top.

3. Term Deposits

The practice of re-investing interest earned upon the maturity of term deposits continued with the Term Deposits generating a total \$1,365.76 interest for the year.

No withdrawals were made.

4. The Future

The reduction in donations is concerning and there has not been any clear reason why this is, so it is assumed that this may be the new norm after Covid.

There will therefore need to be a continuing emphasis on grant applications to meet general operating costs whilst at the same time reviews of current expenditures may deliver savings such as achieved with our insurances.

The current costs of printing and posting the quarterly newsletter (\$3,300 pa) will increase by about \$600 following the recent increase in the general postage rate.

The newsletter costs represent about a third of the BCSR annual expenditure and needs to be further reviewed as to the number of issues during the year and / or the potential for corporate sponsorship of individual issues.

The future costs of operating the new data base system (*Safeguard*), in accord with the Agreement with Utilitize are likely to have a significant impact on our finances.

Recommendation

That the report and "audited" financial statements for the 2023-24 year be received and adopted.



Bob Jordan
Hon. Treasurer
5 September 2024



Audited & Found Correct
From Details Supplied
D.W. HALLS
RETIRED BANK
MANAGER
31/5/24

Financial Reports 2023/24

BCSR Financial Statement Cash: 30 June 2024

	2023/24	2022/23
Cash Receipts - Operational		
Donations - Registrants	2,755.00	2,419.00
Donations - Community	1,500.00	2,600.00
Donations - Specific	460.30	0.00
Financial Membership	330.00	55.00
Functions - Contributions	0.00	525.00
Sponsors	1,500.00	1,500.00
Commission - Power Saving project	2,145.00	0.00
Raffle - Ballarat Rotary	1646.70	0.00
Recycling - Govt project	329.10	0.00
Misc	194.45	45.00
Sub Total - Operational Cash Receipts	10,860.55	7,144.00
Cash Receipts - Operational Grants		
Ocean Grove Connected Communities	6,000.00	0.00
Kings Funerals	500.00	0.00
Sub Total	6,500.00	0.00
Cash Receipts Other		
GST Refund	2,280.82	600.00
Sub Total	2,280.82	600.00
Total Operational Cash Receipts	19,641.37	7,744.00
Cash Expenditure		
Advertising & Promotions & Annual Report	2,530.13	2,176.55
Insurance	1,479.24	1,408.80
Minor IT Equipment	319.33	411.03
CoGG Roadshow function incl Xmas Cards	0.00	2,756.61
Office Supplies / Expenses	422.48	745.37
Postage - General inc PO Box	518.18	335.46
Postage Newsletter	1,546.35	1,448.98
Printing - Newsletter	1,733.25	1,249.00
Toners	423.27	1,001.84
Volunteer Expenses & Training	241.68	1,686.68
Website - IT Maint	470.00	470.00
In Service Day - Training	0.00	1,947.66
Community Recovery - Marketing	0.00	1,715.00
Membership	427.27	345.45
Power Saving project	89.33	0.00
Raffle - Ballarat Rotary	287.27	0.00
Office Move	309.09	0.00
Beyond 3000 project	1,420.46	0.00
Misc	112.72	0.00
	12,330.05	17,698.43
Total Operating Cash Payments	13,355.51	19,271.12
Total Operating Cash Increase / Decrease	6,285.86	11,527.12

Capital Grants - Cash Income	2023/24	2022/23
Kings Funerals - Chairs	0.00	1,047.00
Geelong Connected Communities - Chairs	0.00	1,000.00
City Greater Geelong - Office Equip	2,200.00	0.00
Sub Total	2,200.00	2,047.00
Sub Total Cash Increase / Decrease	8,485.87	9,480.12
Less		
Asset purchases - Chairs	0.00	1,667.44
Asset GST - Chairs	0.00	132.46
Safeguard	6,078.40	5,628.86
Safeguard GST	594.95	562.89
Lap Top	725.45	0.00
LapTop GST	72.55	0.00
Sub Total Cash Decrease	7,471.35	7,991.65
Total Cash Increase / Decrease	1,014.52	17,471.77

Cash Reconciliation	2023/24	2022/23
Opening Cash Balance 1 July 2023	9,183.49	36,655.26
Increase / Decrease for year	1,014.51	17,471.77
Sub Total	10,198.00	19,183.49
Transfer to Term Deposit	0.00	10,000.00
Closing Cash Balance 30 June 2024	10,198.00	9,183.49

	2023-24	2022-23
Non Cash Transactions	\$	\$
Interest on Term Deposits	1,365.76	167.95
Debtors	1,500.00	1,500.00

BCSR Balance Sheet: 30 June 2024

	30-Jun-24	30-Jun-23
ASSETS		
Current Assets		
Cash at Bank	10,198.00	9,183.49
Cash on Deposit	35,727.42	34,361.66
Debtors - GST Receivable	1,692.96	2,268.04
Debtors - Sponsors	1,500.00	1,500.00
	49,118.38	47,313.19
Fixed Assets		
Equipment At Cost	16,150.60	16,448.60
Safeguard - Database	12,865.10	6,191.75
TOTAL ASSETS	78,134.08	69,953.54
LIABILITIES		
Creditors - General	0.00	0.00
Creditors - GST payable	0.00	0.00
TOTAL LIABILITIES	0.00	0.00

Committee of Management

Elected Committee of Management 2023-2024

Position	Name
Chairperson	Leonie Saundry
Vice Chairperson	Rhonda Rotherham
Secretary	Lyn Codd
Treasurer	Bob Jordan
General Member	Glenys Francis
General Member	Maree Greenwood
General Member	Denise Hibbins
General Member	Sandra Lea-Wood
General Member	Jenny Marshall



Leonie Saundry



Rhonda Rotherham



Lyn Codd



Bob Jordan



Sandra Lea-Wood



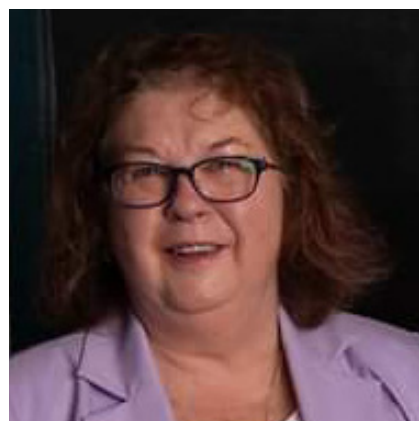
Glenys Francis



Jenny Marshall



Maree Greenwood



Denise Hibbins

Annual General Meeting Minutes

Minutes of the Bellarine Community Support Register Inc. 17th Annual General Meeting Thursday, 12th October 2023 at 12.30pm Training Room Ocean Grove Surf Life Saving Club

Present

- Glenys Francis
- Jenny Gibbs
- Rhonda Rotherham
- Lyn Codd
- Leonie Saundry
- Trish Coghlan
- Bob Jordan
- Sandra Uthmeyer
- Sandra-Lea Wood
- Karen Lane

Guest

- Mick Rogers GENU

Apologies

- Jenny Marshall
- Ros Williamson
- Peter Scott
- Maree Greenwood
- Alex Auletta
- Margaret McLean
- Markus Stadler
- Irene McKenzie
- Roma Pettet
- Louise Smillie
- Jan Faulkner
- Denise Hibbins

17th Annual General Meeting

Thursday
12th October
2023

1. Welcome

Welcome to all BCSR members and Acknowledgment of Country.

Chair: Leonie Saundry.

2. Confirmation of Minutes

Confirmation of Minutes of the 16th AGM held on 26 September 2022.

MOVED: Rhonda Rotherham

SECONDED: Jenny Gibbs

CARRIED.

3. Business Arising

None.

4. The Chair's Report

The Chair directed the meeting to the Annual Report and thanked the contributions of volunteers to the Bellarine Community.

Through 2022/2023 we have successfully registered our 3,000 milestone member and there are currently 3077 members who have been entered on the register since inception in 2006.

Motion: That the Chair's Report be received and adopted.

MOVED Leonie Saundry

SECONDED Rhonda Rotherham

CARRIED.

5. Receipt and Adoption of Audited Financial Statements 2022/2023

Motion: That the Treasurer's report be received and adopted.

MOVED: Bob Jordan

SECONDED: Sandra Uthmeyer

CARRIED

6. Election of the Bellarine Community Support Register Committee of Management Members for 2023/2024

The Chair declared all positions vacant and handed over the Chair to Jenny Gibbs to conduct the election of the Committee of Management members for 2023/2024.

Position	Nominees	Duly Elected
Chair	Leonie Saundry Sandra Lea Wood	Leonie Saundry
Vice Chair	Leonie Saundry Sandra Lea Wood	Rhonda Rotherham
Secretary	Bob Jordan Leonie Saundry	Lyn Codd
Treasurer	Lyn Codd Leonie Saundry	Bob Jordan
General Member	Lynne Kidman Sandra Lea-Wood	Lynne Kidman
General Member	Louise Smillie Rhonda Rotherham	Jenny Marshall
General Member	Leonie Saundry Bob Jordan	Maree Greenwood
General Member	Rhonda Rotherham Leonie Saundry	Sandra Lea-Wood
General Member	Glenys Francis Leonie Saundry	Glenys Francis

7. Introduction and Welcome to New Committee Members 2023/2024

All members listed were congratulated and welcomed as the new BCSR Committee of Management 2023-2024 by the newly elected Chair.

8. Confirmation of the amount of the Annual Subscription and Joining Fee for the following year 2023/2024

Motion: That the amount of the annual subscription for 2024 be confirmed as \$5.00 per member and the joining fee as \$10 for new members.

MOVED *Bob Jordan*

SECONDED *Rhonda Rotherham*

CARRIED.

9. Presentation of Service Certificates

2 years

- Sandra Lea-Wood
- Peter Scott
- Roma Pettet

5 years

- Wendy Medhurst
- Sandra Uthmeyer

10 years

- Prue McDonough

15 years

- Gail Rodgers



10. General Business

Discussion took place on the matters below and no formal motion to accept/decline at this meeting was put forward.

Sandra Lea-Wood introduced a guest speaker Mick Rogers from GENU who spoke to BCSR members of a potential partnership with the BCSR register.

This would be aimed at enhancing a feeling of safety, security and sense of wellbeing for disability clients who may wish to Register with BCSR.

Mick spoke about appreciating the ongoing work of BCSR in supporting their clients and offered suggestions for how volunteers could best communicate effectively with people living with disability as an enhancement to their current service provision.

The committee agreed to investigate further and determine a plan moving forward.

11. Close

Close of Meeting: 1.45pm.

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