20 YEARS ANNIVERSARY

BELLARINE COMMUNITY SUPPORT REGISTER

Annual Report 2025 - 2026

BELLARINE COMMUNITY SUPPORT REGISTER INC.

Feel safe. Feel secure. Have peace of mind.

The Bellarine Community Support Register supports the safety and independence of Bellarine residents who register with us.

The confidential database holds the personal, medical, property and contact information provided by Registrants that can be accessed by police in case of an emergency.



Donate or Sponsor

Make a valuable difference to the lives of locals.

The Bellarine Community Support Register is an incorporated, not-for-profit organisation that is staffed and run by Volunteers.

We have Deductible Gift Recipient Status.

2025 - 2026 ANNUAL REPORT

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BELLARINE COMMUNITY SUPPORT REGISTER INC.

ABN 45 848 490 650 | INCORPORATION A0049036P

REGISTERED CHARITY · acnc.gov.au/charityregister

Chair's Report

Introduction

What a privilege it has been to be in the position of Chair for this, the 20th year of the Bellarine Community Support Register.



As the Officer-in-Charge of the Bellarine Police Station in 2006, I was approached by a highly-motivated lady named Ann Nichol who had a proposal to set up the register with a goal - to prevent the very sad reality of people, particularly the elderly, from dying alone in their homes without anyone knowing and being found days or weeks later.

Ann was the force behind this Register's creation; she would not accept 'No' for an answer and her driven dedication ensured its creation along with support from a number of like-minded volunteers and community organisations and businesses.

PILLAR ONE

Supporting our Community

20th Anniversary

Twenty years is a remarkable milestone and preparations are well underway for the 20th Anniversary Celebrations.

A volunteer sub-committee has been hard at work for a number of months now planning and preparing for the event that we are looking forward to in October.

Committee Members

We farewelled Committee Members Jenny Marshall, Alexandra Auletta, Glenys Francis and Leonie Saundry and thank them for their robust oversight of organisational matters.

Police Access to Registrant Information

In case of emergency, Bellarine Police Sergeants can now access Registrant information at any time via the internet.

Leading Senior Constable Ryan Jones has assisted with the development and testing of the process on behalf of Bellarine Police.

We appreciate his commitment to ensuring that the service is now able to operate remotely should it be required.



Policy Updates

Justice Connect, not-for-profit law, assisted us in a pro-bono capacity ensuring that BCSR is compliant with the changes to the Privacy Laws that protect the personal information of our registrants and volunteers.

This work is underway and will continue into the next financial year.

Sponsors and Donors

We welcomed a new sponsor, Geelong Income Solutions to the Bellarine Register. Thank you for your faith in us.

Donations from our Registrants are always appreciated especially given increased cost of living expenses that many are experiencing at present. Sincere thanks for your generosity.

Likewise, the Victorian Container Deposit Scheme continues to provide us with crucial funds to support our operational commitments.

On a more sombre note, we farewelled Geelong Connected Communities who had provided us with funds to upgrade office furniture but, more importantly, supported the constant increase in costs of printing and postage in the last few years. Thank you for trusting us to use the funds where they were most needed.

Chair's Report

Sponsors and Donors

apogee it

Geelong Connected Communities

matchup

Bellarine Bayside Holiday Parks

Income Solutions

Neighbourhood Watch Bellarine

Bellarine North Rotary

justice connect

Good Things

Benefit Geelong

Kings FUNERALS HERE FOR YOU

TOMRA

utilITise

CITY OF GREATER GEELONG

SIAG & Positive Ageing Grants

Portarlington Drysdale

Woolworths Curlewis

CLEVER DIGITAL

thank you

PILLAR TWO

Enhancing our Operations

Contractor Updates

With the support of contractor Karen Williams, a new Office Procedures Manual was developed and implemented. Karen also led the Be Connected digital skills for older Australians initiative where 15 volunteers took advantage of learning how to more safely use their phones and computers as technology rapidly advances.

Likewise, Bill Mandley from ApogeeIT supported the Committee to upload and access previous hard copy documents via internet-based Microsoft SharePoint. This has meant that we are now able to view and edit shared files via the web thereby finalising our transition to a fully digital service.

We also acknowledge their additional in-kind support over and above paid responsibilities.

Assistant Volunteer Co-ordinator Appointment

An additional position of Assistant Co-ordinator was filled by Elizabeth de Trafford to support Co-ordinator, Debbie MacLeod. We are grateful to both of them for their tireless work ensuring the ongoing stability of the office operations.

Promotions Portfolio

Volunteer Louise Smillie has ably and enthusiastically taken over the Promotions portfolio.

This follows on from Jenny Marshall who attended events over a number of years to keep registrant numbers ticking over.

A revitalised set of brochures, banners and flyers will commence Louise's work in this field.



Personal Information Updates

A concerted effort has been made by office volunteers to ensure our registrants' personal information is as accurate as possible.

Congratulations to all on a committed effort to ensure the accuracy of the database.



Office Volunteers

Our volunteers are the heartbeat of the organisation, and under the guidance of Debbie MacLeod they have again kept the office tasks ticking over ensuring that the service is conducted in a professional manner.

We farewelled June Hopley, Jan Faulkner and Robin Macaulay and welcomed Ros Chick, Diane Thompson, Elaine Arnold, Gary Coombes, Meri Nankivell into the fold.

Chair's Report

PILLAR THREE

Strengthening our Partnerships

In 2026, BCSR undertook a joint association with a new entity, Neighbourhood Watch Bellarine, working together to help make the Bellarine a safer and more connected community.

Since it began earlier this year, 88 people have registered with BCSR putting the campaign well on the way to its target of 120 new registrations.

The campaign is being delivered with support from the Bellarine Neighbourhood Police Unit, Bellarine Community Safety Group (bSafe) and the Bellarine Wellbeing Connect Network with funding assistance from Benefit Geelong and the City of Greater Geelong's Social Inclusion Grants program.

We sincerely thank all of the groups, organisations, entities and individuals who have provided their unwavering and ongoing support. Your commitment, generosity and continued collaboration is greatly valued and has played an important role in helping us make a positive difference in our community in the last 12 months.



IN CONCLUSION

"That this Register is still going strong today, surviving COVID when others failed, is a credit to all involved and the efforts made to do it right."

In particular I must acknowledge the wonderful volunteers who consistently turn up, the amazing committee who keep it moving forward and the support from our community partners.

No doubt there will be challenging times ahead and the Register needs to evolve with the times, which I am sure it will.

Gary Coombes
Chairperson
Bellarine Community Support Register

30 June 2026

Financial Report

01 July 2025 to 30 June 2026

The Bellarine Community Support Register (BCSR) reports its annual financial operations on a Cash Basis.

Tier 1 associations i.e less than $500k in revenue, are not required to have their financial statements externally review or audited, however the BCSR has a practice of having the financial statements reviewed externally by Mr Ken Wright.

As a registered charity (Reg Charity ABN 45 848 490 650) BCSR must comply with the requirement to lodge an "Annual Information Statement" with the Australian Charities & Not for Profits Commission (ACNC).

The information required includes:

A. Financial Statement (Cash) for year ending 30 June 2026 with comparisons to previous year

B. Balance Sheet at 30 June 2026.

These reports have been presented to our auditor Mr Ken Wright for his review, and he has signed them as being "audited and found correct".

.

COMMENTS

A. Financial Statement (Cash)

The statement shows an increase in cash for 2025/26 $8,713.29 compared to $3,193.23 in 2024/25.

Term Deposits have increased during 2025/26 due to interest earned and re-invested.

No withdrawals were made.

Grants for capital investments have been successful enabling the purchase of new desk top screens and new updated computers, a new mobile phone, updated software, IT expertise and volunteer training.

BSCR has received a donation of $500 from Geelong Income Solutions, Lions Club of Portarlington Drysdale $1000 and numerous donations from Bellarine Registrants throughout the year.

Kings Funerals continue as our long-term sponsor with the annual amount of $1,500.

BCSR received grants from the Department of Social Services, the Good Things Foundation, the City of Greater Geelong, Geelong Connected Communities and Benefit Geelong.

This enabled BSCR to assist with training our volunteers and purchase equipment. Also, anniversary of BCSR.

Our Key Projects of 2025/2026 have been the Tomra Cleanaway with bottle and can collection $1,603 and shifts at the site $1,280. BBQs at Bunnings Warehouse Leopold raised $3,198.

The revenue gained was through the hard work of our wonderful volunteers.



Financial Report

B. Balance Sheet

The statement shows net assets of $93,531.19 mainly held in cash/ term deposits ($60,451.12) and fixed assets such as office equipment, new computers etc.

The Fixed Assets were confined to write offs of old office equipment and the new assets purchased were computers, monitors, and mobile phone.

These were purchased through Grants obtained throughout the year.

Recommendation

That the report and "audited" financial statements for 2025-2026 be received and adopted.



Lyn CODD

Treasurer
10 September 2026





Bellarine Community Support Register
Finance Statement - Cash - year ending June 2026

	2025/26	2024/25
Cash Receipts - Operational		
Donations - Registrants	$ 865.00	$ 2,300.00
Donations- Community	$ 1,900.00	$ 800.00
Donations - Shops	$ 100.00	$ 850.00
Financial Memberships	$ 325.50	$ 340.00
Sponsors - Kings	$ 1,500.00	$ 1,500.00
Recycling- Govt Project		$ 1,474.50
BBQ takings	$ 3,198.02	$ -
Tomra Cleanaway - Shifts	$ 1,280.00	
TLC Homestead - advert	$ 250.00	
Drysdale Fair		$ 150.72
Iron Man - 2 events		$ 1,111.15
Cadel Evans event		$ 410.00
Tomra Cleanaway - cans and bottle collection	$ 1,603.90	$ 1,440.00
Port Car Boot		$ 90.50
Misc	$ 296.95	$ 269.68
tsfer ex business account	$ 3,403.35	✓
Sub Total - Operation Cash Receipts	**$ 14,722.72**	**$ 10,736.55**
Cash Receipts - Operational & Capital Grants		
Positive Ageing Grant	$ 935.00	$ -
DSS Grant	$ 3,000.00	
Good thing Grant	$ 3,300.00	
Greater City of Geelong Grant	$ 1,100.00	
Geelong Connected Communities	$ 2,000.00	$ 500.00
Bellarine Community Connect Grant	$ 11,000.00	
Sub Total		**$ 500.00**
Cash Receipts Other		
GST Refund	$ 731.00	$ ✓ 1,401.00
Total Operational Cash Receipts	**$ 36,788.72**	**$ ✓ 11,236.55**
Cash Expenditure		
Advertising	$ 939.95	
Brochures & Annual Report	$ -	$ 1,154.25
Insurance	$ -	$ -
IT Equipment & service	$ 7,157.84	$ 110.06

Financial Report

Office Supplies/Expenses	$ 541.43	$ 825.23
Postage- General Inc P O Box	$ 457.00	$ 427.28
Postage Newsletter	$ 581.28	$ 1,090.41
Printing - Newsletter	$ 1,268.30	$ 1,061.75
Printing - Registration forms & cert	$ 1,230.32	
Toners		$ 1,038.71
Volunteer Expenses & Training	$ 3,767.40	$ 565.99
Website - IT Maintenance	$ 533.50	$ 485.00
Membership	$ 547.00	$ 300.00
Volunteer Survey		$ 339.40
Training & Manuals	$ 4,241.25	$ 538.34
Aldi Mobile plan	$ 119.00	
New Mobile phone	$ 728.00	
BBQ expenses	$ 1,162.53	
Catering	$ 636.88	
Misc	$ 525.40	$ 406.58
Transfer to card account	$ 3,403.35	✓
Hire of rooms	$ 235.00	
		$ 8,343.00
GST Input		$ 694.32
Total Operating Cash Payments	**$ 28,075.43**	**$ 9,037.32**
Total Operating Cash Increase/Decrease	**$ 8,713.29**	**$ 2,199.23**
Cash Reconcilation	**2025/2026**	**2024/2025**
Opening Cash Balance 1st July 2025		
Business account	$ 13,391.23	$ 10,198.00
Increase/Decrease	$ 8,713.29	$ 3,193.23
Sub Total	**$ 22,104.52**	**$ 13,391.23**
Closing Cash Balance 30th June 2026	**$ 22,104.52**	**$ 13,391.23**
(includes Business account and Card Account)		
Non Cash Transactions	**2025/2026**	**2024/2025**
Interest on Term Deposits	$ 1,170.63	$1,448.55
Debtors	0	$1,500.00

AUDITING ✓ FOUND CORRECT FROM DETAILS SUPPLIED KEN WRIGHT RETIRED CREDIT UNION MANAGER

	Bellarine Community Support Register		
	Balance Sheet 30th June 2026		
ASSETS			
Current Assets			
Cash at Bank	$ 22,104.52	✓	$13,391.23
Cash on Deposit	$ 38,346.60		$37,175.97
Debtors- GST Receivable	1360.34		731.32
Debtors - Sponsors	$ 1,500.00		$1,500.00
	$ 63,311.46		$52,798.52
Fixed Assets			
Equipment at cost	$ 17,354.63	✓	$15,641.90
Safeguard - Database	$ 12,865.10		$12,865.10
Total Assets	**$ 93,531.19**		**$81,305.52**
LIABILITIES			
Creditors - General			0
Creditors - GST Payable			0
TOTAL LIABILITIES			**0**

Audited & found correct
from details supplied
KEN WRIGHT
RETIRED CREDIT UNION MANAGER
10/9/26

Committee of Management

Elected Committee of Management 2025-2026

Position	Name
Chairperson	Gary Coombes
Vice Chairperson	Leonie Saundry
Secretary	Carol Tozer
Treasurer	Lyn Codd
General Member	Alexandra Auletta
General Member	Glenys Francis
General Member	Sandra Lea-Wood
General Member	Cheryl Linford
General Member	Rhonda Rotherham
General Member	Chris Smith



Gary Coombes



Leonie Saundry



Carol Tozer



Lyn Codd



Alexandra Auletta



Glenys Francis



Sandra Lea-Wood



Cheryl Linford



Rhonda Rotherham



Chris Smith

BCSR History

20 Years in the making

The Bellarine Community Support Register (BCSR) was established in 2006 to provide vital support for elderly and vulnerable residents across the Bellarine Peninsula.

The proposed Bellarine Register was based on the Rosebud register which was the first.

Senior Sergeant Gary Coombes, Inspector Barry Malloch and Ann Nichol visited Rosebud and from there the organisation was finally officially launched by Superintendent Steve Barber, Victoria Police Commander Region 2, Division 2 on October 06, 2006.

In attendance were Lisa Neville MP, Member for Bellarine and John Fendyk, Chief Executive Officer, Bellarine Community Health, sponsors and volunteers.

Since its official launch by Victoria Police, the Register has grown into a trusted community service, sustained by volunteers, local organisations and strong governance frameworks.



Over two decades, BCSR has achieved significant milestones:

2006 - 2008

Foundation and early growth under inaugural Chair, Ann Nichol OAM, with the first database discussions and volunteer training.

2009 - 2013

Expansion into Queenscliff and Point Lonsdale, development of the BilbiWare database, and introduction of the "Phone Link" program.

There were challenges in obtaining insurance for Register volunteers who were unable to perform promotional activities.

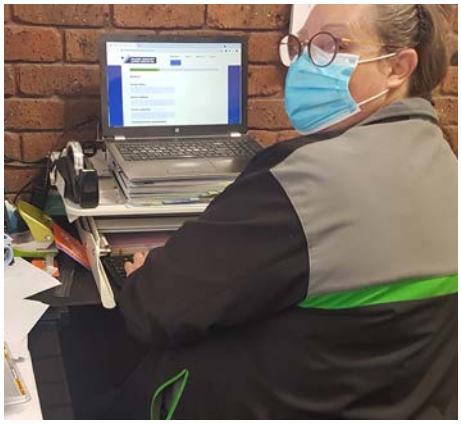
Interest from residents of Queenscliff and Point Lonsdale enhanced the number of registrants in Bellarine.

The State government authorized an additional 25 registers, with Bellarine serving as the model.

Efforts were made to improve social interactions and promotions, helping volunteers collaborate better.

Markus Stadler started the BilbiWare Data Base, with Bellarine Memories sponsoring the Bellarine Register, a role it still holds today with the support of King's Funerals.





2014 - 2017

Enhanced marketing strategies increased registrant numbers to more than 1 600, followed by a service rebranding.

2018 - 2021

Previous reports highlighted the need to update the database developed by Markus Stadler 12 years ago.

During challenging times like COVID, organisations like ours showcased the significance of human connections overcoming operational challenges and highlighting the importance of resilience and human connection.



BCSR History

2022 - 2024

Modernisation through the Safeguard database, adoption of Model Rules for Incorporated Associations, compliance with ACNC and ABRS requirements, and implementation of a succession plan to secure future leadership.

This period saw the shift from paper-based operations to an internet service with Safeguard being developed and tested.

Committee Members, for the first time, had to comply with the Australian Charities and Not-for-Profit Commission's compulsory Director's Identification.

The Bellarine Community Support Register has submitted all documentation as required by the ACNC.

BCSR operates a Risk Register which is actively monitored and reported on at each Committee Meeting, making decisions where appropriate to help alleviate identified risks.

A Succession Plan to Secure Human Resources for sustainability and growth was implemented.

With the increase in demand and expectations of volunteers in Governance roles, BCSR implemented a trial Succession Plan to help fill key Executive positions at the Annual General Meeting.

This involved working within the Model Rules of Incorporated Associations (2023) to recruit new Committee Members to be mentored by existing members.

When new recruits feel comfortable to undertake the role independently, mentors step down.

Our original database, BilbiWare, was decommissioned after 16 years due to the transition to cloud-based systems.

UtilitiseIT developed this data base on a pro bono basis and helped volunteers adapt to the new system with an instruction manual and informal training sessions.



2024 - 2025

Consolidation with police access to Safeguard, relocation within the Police Station and establishment of a digital hub using Microsoft SharePoint.

With the assistance of ApogeeIT, the committee commenced the process of setting up an online hub using MS SharePoint to complement our office Volunteers' work with Safeguard.

2025 - 2026

The Register moved to an internet-based management system during this period.

SharePoint was implemented across the committee so that meeting papers could be shared more efficiently.

Today, the transition to cloud-based systems and compliance with national governance standards demonstrate the organisation's commitment to innovation and accountability.

In the future, we are well-positioned to continue strengthening community connections, support vulnerable residents and maintain a vital role across the Bellarine Peninsula.

Dr. Sandra Lea-Wood
BCSR Committee Member
2022 - 2026

Special thanks to:

Alison Marchant MP
All Saints Op Shop
Ambulance Victoria
ApogeeIT
At The Heads
Bayside Holiday Parks
Bellarine Aged Care Association
Bellarine Community Health
Bellarine Memories
Bellarine Training and Community Hub
Benefit Geelong
Borough of Queenscliffe
Bunnings Warehouse
Cherished Pets
CISVic
City of Greater Geelong
Coles Supermarkets
Crimestoppers Victoria
Dove Op Shop
Drysdale Retirement Village
Feed Me Bellarine
Gateway Plaza Leopold
Geelong Connected Communities
Geelong Community Foundation
Geelong Income Solutions
IGA Supermarkets
Justice Connect
Kings Funerals
Leopold Community Centre
Libby Coker MP
Lions Clubs of Leopold and Portarlington Drysdale
Markus Stadler
Match Up Badges
Neighbourhood Watch Bellarine and St Leonards
Ocean Grove Connected Communities
Ocean Grove Men's Shed
Officeworks
Queenscliff Neighbourhood House
Portarlington Neighbourhood house
Rotary Clubs of North Geelong and Ocean Grove
Shedding the Blues
SpringDale Neighbourhood Centre
The Groove Cafe
The Potato Shed
TOMRA
UtilitiseIT
Volunteering Victoria
Woolworths Supermarkets

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Annual General Meeting Minutes

Minutes of the Bellarine Community Support Register Inc. 19th Annual General Meeting Tuesday, 21 October 2025 at 2:00pm Training Room Ocean Grove Surf Life Saving Club

Present

- Alex Auletta
- Carol Tozer
- Jenny Speed
- Leonie Saundry
- Denise Hibbins
- Bob Jordan
- Barbara Stenhouse
- Garry Stenhouse
- Cheryl Linford
- Louise Smillie
- Glenys Francis
- Ros Broadbent
- Christine Smith
- Lesley Robinson
- Sharm Yeldon
- June Hopley
- Debbie MacLeod
- Ros Williamson
- Rachel Gibbons
- Sandra Lea-Wood
- Trish Coghlan
- Naz Serritelli

Guest

- Vianna McGlead representing Kings Funerals

19th Annual General Meeting

Tuesday 21 October 2025

1. Welcome

To all BCSR members, meeting opened at 2pm.

2. Acknowledgement of Country

Chair Jenny Speed.

3. Apologies

- Lyn Codd
- Jenny Marshall
- Alison Marchant
- Rhonda Rotherham
- Laura Perry
- Elizabeth de Trafford
- Gail Rodgers
- Margaret McLean
- Maree Greenwood
- Ingrid Novosel
- Karen Williams
- June Hopley (notified as an apology but later attended)

4. Confirmation of Minutes

Confirmation of Minutes of the 18th AGM held on 8 October 2024.

MOVED: *Cheryl Linford*

SECONDED: *Ros Broadbent*

CARRIED.

5. Business Arising

None.

6. Receipt of the 2024/2025 Annual report and that the Annual Report be received

MOVED: *Alex Auletta*

SECONDED: *Barbara Stenhouse*

CARRIED

Amendment to the Annual Report, page 14. Lyn Codd was Secretary 2023/2024 then continued 2024/2025 as a general member and became acting Treasurer in July 2025 when Bob Jordan retired.

7. Receipt and Adoption of Audited Financial Statements 2024/2025

Motion: That the 2024/2025 Audited Financial Report be accepted.

MOVED: *Bob Jordan*

SECONDED: *Glenys Francis*

CARRIED

8. Change to the Constitution

Motion 1: That the minimum age for membership with the Bellarine Community Support Register be 18 years.

MOVED: *Leonie Saundry*

SECONDED: *Sharm Yeldon*

CARRIED

Motion 2: That the Associate Membership Fee be a one-off payment of $2.00 to ensure insurance coverage.

MOVED: *Leonie Saundry*

SECONDED: *Ros Broadbent*

CARRIED

Motion 3: That the Associate Membership Fee be a yearly payment of $5.00 paid by the 30 June or within the financial year, to ensure insurance coverage.

MOVED: *Rachel Gibbons*

SECONDED: *Barb Stenhouse*

CARRIED

9. Decide the number of ordinary members of the Committee to hold office for the next year.

Motion: That the number of Ordinary Members elected to the committee of Management for 2025/2026 be no more than 6 members.

MOVED: *Debbie MacLeod*

SECONDED: *Louise Smillie*

CARRIED

10. Election of Bellarine Community Support Register Committee of Management Members for 2024/2025

The Chair, Jenny Speed declared all positions vacant and handed over to the Returning Officer Ros Williamson to conduct the election of the Committee of Management members for 2025/2026.

Position	Nominators	Duly Elected
Chair	Sandra Lea-Wood Rhonda Rotherham	Gary Coombes*
Vice Chair	Leonie Saundry Debbie MacLeod	Leonie Saundry
Secretary	Jenny Speed Debbie MacLeod	Carol Tozer
Treasurer	Carol Tozer Leonie Saundry	Lyn Codd
General Member	Carol Tozer Leonie Saundry	Glenys Francis
General Member	Ros Williamson Carol Tozer	Cheryl Linford
General Member	Sandra Lea-Wood Leonie Saundry	Rhonda Rotherham
General Member	Ros Williamson Leonie Saundry	Alex Auletta
General Member	Debbie MacLeod Leonie Saundry	Christine Smith
General Member	Ros Williamson Leonie Saundry	Sandra Lea-Wood

Annual General Meeting Minutes

11. Welcome to New Committee

All the elected members were congratulated and welcomed as the new BCSR Committee of Management 2025/2026 by the Deputy Chair Leonie Saundry.

12. Confirmation of the amount of the Annual Subscription $5.00 and the Joining Fee $10.00 for the following year commencing 1 July 2026.

Motion: That the amount of the Annual Subscription for 2026/2027 be $5.00 and the Joining Fee be $10.00 for the following year commencing July 1, 2026.and the joining fee as $10 for new members.

MOVED *Bob Jordan*

SECONDED *Jenny Speed*

CARRIED.

13. Presentation of Service Certificates

2 years

- Debbie MacLeod
- Rachel Gibbons

Jan Faulkner

5 years

- Leonie Saundry
- Maree Greenwood
- Jenny Marshall

10 years

- Denise Hibbins
- Glenys Francis

Certificates were presented by Chair Jenny Speed

Flowers were presented to Jenny by Carol Tozer to thank her for her fantastic work over the last 12 months as Chair.

14. General Business

Fundraising: It was recommended that another Bunnings BBQ be conducted. Big thank you to Maree Greenwood for her organisation of the day.

It was requested that members be informed of whether the organisation is registering for the IronMan Geelong and Cadel Evans Classic events in 2026.

15. Close

Close of Meeting: 3:08pm.



20 YEARS ANNIVERSARY BELLARINE COMMUNITY SUPPORT REGISTER

REGISTERED CHARITY
acnc.gov.au/charityregister

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